

**Model of Letter of Intent to Homeschool**  
**This is not a required format.**

Parents' home address

Date

Chatham Central School District  
Brett Fortran, Elementary Assistant Principal  
Homeschool Coordinator  
50 Woodbridge Avenue  
Chatham, NY 12037

Dear Mr. Fortran,

I am writing to inform you that I will be homeschooling my child(ren), **xxxx**, for the **2018-2019 academic** school year in grade **xxxx**. I will be submitting an Individualized Home Instruction Plan by **xxxxx**. I can be contacted at **xxxxx** if you have any questions.

Sincerely,

\*\* you also have the option to email your letter of intent to  
[fortranb@chatham.k12.ny.us](mailto:fortranb@chatham.k12.ny.us) cc: [vanettenm@chatham.k12.ny.us](mailto:vanettenm@chatham.k12.ny.us)