

December 16, 2008

Vice President Elizabeth Macfarlane called the Business meeting to order at 6:33 p.m. Board members in attendance were President John Wapner (arrived at 6:38 p.m.); Michael Clark; Fred Hutchinson; David O'Connor; and, James Toteno. Ric Campbell, Denise Dapice, and Francis Iaconetti were absent.

Also present were Lee Bordick, Interim Superintendent; Dr. Phyllis McGill, Assistant Superintendent for Educational Services; Dr. Jean Scheriff, Director of Pupil Services; Diane T. Malecki, Business Administrator/District Clerk; Gordon Fitting, Middle School Principal; John Thorsen, High School Assistant Principal

Mr. Merle Winn of VersaTrans Solutions attended as an invited guest of the Board. The audience consisted of staff and newspaper reporters.

Following the Pledge of Allegiance, the Board conducted the following business.

Motion by David O'Connor, seconded by Fred Hutchinson, that the Board of Education approve the present agenda as written or amended. **Motion Carried 5-0**

APPROVE AGENDA

#### Superintendent's Reports

1. Transportation Study: Mr. Winn, the Versa Trans consultant gave an overview of how well the Chatham Central School District transportation department is currently handling student transportation and as to opportunities for cost savings in the future. Mr. Winn discussed the pros and cons that go with the change to the structure of routes in these cases.
2. Varsity Baseball Trip to Maryland: Mr. Thorsen, High School Vice Principal, spoke of the District's partnership with Ichabod Crane and the camaraderie that took place last year. The anticipation is that the same positive outcome will be achieved with this trip.
3. High School Ski Trip: Mr. Bordick spoke about the success of previous years' trips.
4. Weather and Staff Development: Mr. Bordick gave a briefing on how the county ice emergency affected the District. He told the Board that staff responded quickly throughout the emergency and did what needed to be done to minimize disruption.

TRANSPORTATION STUDY

VARSITY BASEBALL TRIP

HS SKI TRIP

STAFF DEVELOPMENT

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5. Governor's Budget: Mr. Bordick discussed the Governor's proposed budget cuts of 11.57% in state aid to the District and how the cut will affect the District. The Administration is working together to reduce expenditures without impacting the educational programs at Chatham Central School District.

GOVERNOR'S BUDGET

Motion by James Toteno, seconded by Michael Clark, that the Board of Education approve **R. 68** as follows: **BE IT RESOLVED** that the Board of Education accept the November 18, 21 and December 4, 2008 recommendations of the Committee on Special Education, and the November 17 and December 9, 2008 recommendations of the Committee on Preschool Special Education. **Motion Carried 6-0**

CSE and PSE  
RECOMMENDATIONS

Motion by James Toteno, seconded by Fred Hutchinson, that the Board of Education approve **R. 69** as follows: **BE IT RESOLVED** that the Board of Education approve the request of the Varsity Baseball Team to take an overnight field trip to Maryland from March 27-29, 2009. **Motion Carried 6-0**

VARSITY BASEBALL  
FIELDTRIP

Motion by James Toteno, seconded by David O'Connor, that the Board of Education approve **R. 70** as follows: **BE IT RESOLVED** that the Board of Education approve the request of the High School Ski Club to take an overnight field trip to Stowe, Vermont from after school on March 20 through March 22, 2009. **Motion Carried 6-0**

HS OVERNIGHT SKI TRIP

Motion by David O'Connor, seconded by James Toteno, that the Board of Education approve **R. 71** as follows: **BE IT RESOLVED** that the Board of Education grant tenure to Patricia Lanphear in the area of teaching assistant, effective January 4, 2009. **Motion Carried 6-0**

TENURE – P. LANPHEAR

Motion by David O'Connor, seconded by Fred Hutchinson, that the Board of Education approve **R. 72** as follows: **BE IT RESOLVED** that the Board of Education adopt policy #5421, Anaphylactic Reactions Prevention and Response, as read at the October 28 and November 18, 2008 Board meetings. **Motion Carried 6-0**

ADOPT POLICY #5421

Motion by Dave O'Connor, seconded by Fred Hutchinson, that the Board of Education amend Policy #1240 to replace the word "shall" with the word "may". **Motion Carried 6-0**

AMEND POLICY #1240

Motion by Fred Hutchinson, seconded by James Toteno, that the Board of Education approve **R. 73** as follows: **BE IT**

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**RESOLVED** that the Board of Education adopt policy #1240, Visitors and Staff Identification Policy, as read at the October 28 and November 18, 2008 Board meetings. **Motion Carried 6-0**

ADOPT POLICY #1240

Motion by Fred Hutchinson, seconded by James Toteno, that the Board of Education approve **R. 74** as follows: **BE IT RESOLVED** that the Board of Education approve the boys' basketball ESPN magazine subscription fundraiser to support the boys' basketball program for the purchase of warm-up suits and t-shirts that are not covered under the regular budget, pursuant to Policy #5251. **Motion Carried 6-0**

BASKETBALL  
FUNDRAISING

Motion by James Toteno, seconded by Michael Clark, that the Board of Education approve **R. 75** as follows: **BE IT RESOLVED** that the Board of Education approve the Agreement between Chatham Central School District and the Columbia County Department of Social Services regarding the Policy and Procedure for the Reporting and Subsequent Investigation of Educational Neglect. **Motion Defeated 4-2**

AGREEMENT – CC DSS

Motion by David O'Connor, seconded by James Toteno, that the Board of Education approve **R. 76** as follows: **BE IT RESOLVED** that the Board of Education approve the Memorandum of Agreement with the Chatham Central School Teachers' Association, dated December 9, 2008, regarding a change in the retirement notice deadline for the 2008-2009 school year. **Motion Carried 6-0**

MOA – TEACHERS' ASSOC.

**WHEREAS**, the Chatham Central School District has established a retirement plan (the "plan") under Section 403(b) of the Internal Revenue Code of 1986, as amended (the "Code"); and **WHEREAS**, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require the Chatham Central School District to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder; now therefore, it is motioned by David O'Connor, and seconded by James Toteno, that the Board of Education approve **R. 77** as follows: **BE IT RESOLVED** that effective December 16, 2008, the Board of Education of the Chatham Central School District (the "Board") hereby adopts The Omni Group, Inc. Model 403(b) Retirement Plan Document attached hereto, and **BE IT FURTHER RESOLVED** that the Board authorizes the school business administrator of the Chatham Central School District to execute The Omni Group, Inc Model 403(b) Retirement Plan Document attached hereto. **Motion Carried 6-0**

DISTRICT RETIREMENT  
PLAN

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Motion by David O'Connor, seconded by James Toteno, that the Board of Education approve **R. 78** as follows: **BE IT RESOLVED** that the Board of Education adopt the Agreement for Direct Distribution with the State of New York, Executive Department, Office of General Services, Division of Food Distribution & Warehousing for permanent participation in the Government Surplus Food Program, effective September 1, 2008.

**Motion Carried 6-0**

OGS AGREEMENT –  
SURPLUS FOOD PROGRAM

Motion by David O'Connor, seconded by Fred Hutchinson, that the Board of Education approve **R. 79** as follows: **BE IT RESOLVED** that the Board of Education accept the Consensus Agenda of the December 16, 2008 Board meeting, as written.

**Motion Carried 6-0**

CONSENSUS AGENDA

The Consensus Agenda consists of:

That the Board of Education accept the minutes of the November 18, 2008 and December 2, 2008 Board of Education meetings.

BOE MINUTES

That the Board of Education change the workday of Kelly Strobel, bus attendant, from permanent full-time (6.0 hours/day) to permanent full-time (5.5 hours/day) at the same pay rate, effective January 5, 2009.

AMEND HOURS –  
K.STROBEL

That the Board of Education change the workday of Cheryl Brill, bus attendant, from permanent part-time (5.0 hours/day) to permanent full-time (5.5 hours/day) at the same pay rate, effective December 1, 2008.

AMEND HOURS – C.BRILL

That the Board of Education accept the resignation of Jeffrey Selby as Grades 5/6 Book Club Advisor for the 2008-2009 school year, effective December 3, 2008.

BOOK CLUB ADVISOR  
RESIGNATION

That the Board of Education appoint Laurie Ranita as teacher mentor for an elementary education teacher at the M.E.D. Elementary School at the annual contractual pay rate of \$783.20, prorated for the period January 5, 2009 through the end of the 2008-2009 school year.

TEACHER MENTOR –  
L.RANITA

That the Board of Education appoint Beth Cioffi as MED Ski Club Advisor for the 2008-2009 school year, at a stipend of \$782.00.

MED SKI CLUB ADVISOR –  
B. CIOFFI

That the Board of Education appoint Debi Layton to a permanent position as Senior Typist, having successfully completed a 52-week probationary period in her new title, effective September 26, 2008, with no change in pay rate.

D. LAYTON – PERMANENT  
APPOINTMENT

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That the Board of Education appoint the following employees to permanent positions, each having successfully completed a 26-week probationary period as *promotional* employees in their new title, effective November 28, 2008, with no change in pay rate:

Naureen Perkins - Secretary I

Pamela Petell - Secretary I

N. PERKINS

P. PETELL

PERMANENT  
APPOINTMENTS

That the Board of Education appoint Walter E. Layton as per diem substitute bus driver effective November 30, 2008, at a pay rate of \$14.70 per hour.

W. LAYTON – PER DIEM SUB

That the Board of Education accept the \$500.00 GE STAR Award on behalf of the GE Foundation Program for use by High School teacher Mark Pearson, as designated by student recipient Lucie Castaldo, and increase the 2008-2009 budget by the same amount.

GE STAR AWARD

That the Board of Education accept the \$4,000 donation from the T. Backer Fund to be used for the 2008-2009 Shakespeare & Company production.

DONATION – T.BACKER  
FUND

That the Board of Education approve the request of the High School Ski Club to pay for the use of one bus to transport ski club students to Jiminy Peak for seven Wednesday evenings beginning January 7, 2009.

TRANS. REQUEST – HS SKI  
CLUB

That the Board of Education approve the request of the Middle School Ski Club to pay for the use of 2 buses to transport ski club students to Jiminy Peak for seven Thursday evenings beginning January 8, 2009.

TRANS. REQUEST – MS SKI  
CLUB

That the Board of Education approve the request of the M.E.D. Ski Club to pay for the use of one bus to transport ski club students to Bousquet Mountain for six Tuesday evenings beginning January 6, 2009.

TRANS. REQUEST – MED SKI  
CLUB

That the Board of Education approve the 2008-2009 Health & Welfare Services agreement with North Greenbush Common School District for three students who attend LaSalle Institute in the amount of \$641.43, as stipulated by section 912 of the Education Law.

HEALTH & WELFARE  
AGREEMENT – LaSALLE

That the Board of Education approve the budget transfers dated November 26 and December 11, 2008.

BUDGET TRANSFERS

That the Board of Education approve the Claims Auditor's report for the month of November, 2008.

CLAIMS AUDITOR REPORT

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That the Board of Education accept the budget comprehensive status and revenue status reports for the General Fund, School Lunch Fund, Federal Fund, Capital Fund, and Treasurer's Report for the month of November, 2008.

BUDGET & REVENUE  
REPORTS

I.1 Finance Committee

BOARD COMMITTEES

I.2 Audit Committee

I.3 Library Committee: meeting was cancelled. A conference call is to be scheduled the week of January 5, 2009.

I.4 Policy Committee - see meeting notes from 11-4-08 and 12-2-08 First reading of Policy 1501 (Public Use of School Buses)

I.5 Facilities Committee: The next meeting is Friday, 12/19/08

I.6 Liaison Committee - see meeting notes from 10-10-08

I.7 Items for Review

#### ITEMS FOR FUTURE AGENDA

- NCBI presentation - January 13
- Separating out the Public Library Budget

Motion by James Toteno, seconded by David O'Connor, that the Board of Education appoint Lee Bordick as District Clerk Pro-Temp for the remainder of the meeting. **Motion Carried 6-0**

DISTRICT CLERK PRO-TEMP

Motion by Fred Hutchinson, seconded by David O'Connor, that the Board of Education enter Executive Session to discuss the proposed exchange of real property and collective negotiations. **Motion Carried 6-0**

EXECUTIVE SESSION

Entered Executive Session at 8:32 p.m.

Motion by Elizabeth Macfarlane, seconded by Fred Hutchinson, that the Board of Education return to Open Session. **Motion Carried 6-0**

OPEN SESSION

Resumed Open Session at 9:00 p.m.

Motion by Elizabeth Macfarlane, seconded by David O'Connor, that the Board of Education adjourn the December 16, 2008 Business Meeting. **Motion Carried 6-0**  
Meeting adjourned at 9:01 p.m.

ADJOURNMENT

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Diane T. Malecki  
District Clerk

Lee Bordick  
District Clerk Pro-Temp