

December 13, 2011

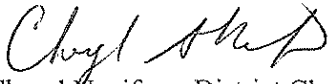
The Board of Education meeting was held in the MED Library and called to order at 6:03. Board members in attendance were John Wapner, President; Michael Clark; Gail Day; Francis Iaconetti; David O'Connor; Melony Spock and James Marks. Vice President James Toteno, James Cartin and Student Representative Catherine Fowler were absent.

Other in attendance were Cheryl Nuciforo, Superintendent; Chuck Snyder, Business Administrator; Jean Scheriff, Director of Pupil Service; Amy Potter, HS Assistant Principal; Annemarie Barkman, Interim MS Principal; Adam Charbonneau, Communications Specialist; Mark Dwyer, CCSTA Union president; John Burlingame, Bus Drivers' Association President; Lisa Connell, Chatham Courier; John McGowan, Chatham Public Library Advisory Committee Co-chair; and two staff members.

Motion by James Marks, seconded by Melony Spock to appoint Superintendent Cheryl Nuciforo as District Clerk Pro-Temp for executive session. **Motion Carried 7-0**

Motion by James Marks, seconded by Melony Spock to enter in executive session. **Motion Carried 7-0**

Motion by James Marks, seconded by Gail Day to conclude executive session and return to open session meeting of the Board of Education. Time: 6:37 **Motion Carried 7-0**



Cheryl Nuciforo, District Clerk Pro-temp

PLEDGE OF ALLEGIANCE

Following the Pledge of Allegiance the following business was conducted.

Motion by David O'Connor, seconded by Melony Spock to approve the present agenda as written or amended.

Motion Carried 7-0

NO PUBLIC COMMENT

SUPERINTENDENT'S REPORTS

The Superintendent noted she visited with the fourth grade students to address the placement of 5th grade and to answer questions they may have. She was quite impressed with the intellectual questions the students asked. She also noted that she has received the 5th and 6th grade student surveys back.

District Facebook Page- Adam Charbonneau, Communications Specialist of the District, introduced and demonstrated the Chatham Central School Facebook Page to the Board. Brief discussion among Board members of how this would be monitored.

CALL TO ORDER

APPOINTED-CHERYL NUCIFORO DISTRICT CLERK PRO-TEMP

EXECUTIVE SESSION

OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

SUPERINTENDENT'S REPORTS

December 13, 2011

Facilities Study Update-The early stages of the Facilities Study have begun. Milestone 1 has been submitted with preliminary findings. They indicate that MED can accommodate 5th grade. The report also identifies the middle school as the most logical building to close. The team will make a presentation to the Board in January. The Facilities Study is up for discussion on tonight's agenda.

BOARD COMMITTEE REPORTS

Public Library Advisory Committee-Melony Spock reported the committee met and CPLAC has elected new officers. John McGowan and Karen Malina will be co-chairs of the committee.

Facilities Committee-The Superintendent stated we are in the final stages of the capital project and there are just a few unresolved issues being worked on.

Audit Committee-Board member James Marks reported the committee met on December 8. Topics of discussion included roles and responsibility of Audit Committee; training on how to read financial reports; Corrective Action Plan presented by Business Administrator, Chuck Snyder; review of Committee Charter; job description for Claims Auditor and a Whistleblower System.

Policy Committee-Michael Clark reported four new policies up for their first reading on tonight agenda; CPL Relationship with The Friends, #LIB 1222; CPL Internet Use, #LIB 4528; CPL Computer Use, #LIB 4528.1 and CPL Inclement Weather, #LIB 7700.

The committee is developing a policy for parameters of the new fitness room at the High School.

The committee is also working on a draft for the Anti-Bullying policy and hopes to have one ready in January to present to the Board for its first reading.

Board members are asked to send any input regarding the Searches and Interrogations Policy to the committee.

BOARD COMMITTEE REPORTS

NO STUDENT REPRESENTATIVE'S REPORT

BOARD DISCUSSION ITEMS

BOARD DISCUSSION ITEMS-NEW BUSINESS

Transportation Study-The transportation study is an extension of the previous study. The proposal reviews the parameters of the transportation study and provides recommendations for the district. The Study is a resolution for Board approval on tonight's agenda.

Facilities Study-Certain criteria has to be met for Milestone One before moving on the Milestone Two. Further discussion among the Board on what preliminary decisions would need to be made.

Policy First Readings-

CPL Relationship with The Friends, #LIB 1222-no

December 13, 2011

comments

CPL Internet Use, #LIB 4528 and CPL Computer Use, #LIB 4528.1 – These were at one time one policy but have been separated into two policies. Discussion among Board members regarding who is responsible for the students and monitoring. Few minor word changes.

CPL Inclement Weather, #LIB 7700-no comments

Policy Criteria – CHS Training Room

Discussion among Board members regarding the parameters to develop a policy for using the new fitness room at the High School. Discussion included building security, who would be able to utilize the facilities, supervision and training.

INSTRUCTION

Motion by Francis Iaconetti, seconded by Gail Day that the Board of Education accept **R. 74 BE IT RESOLVED** that the Board of Education accept the November 7, 18, 29 and 30, 2011 recommendations of the Committee on Special Education, and the November 16, 2011 recommendations of the Committee on Preschool Special Education.

Motion Carried 7-0

ACCEPTED-COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

Motion by Melony Spock, seconded by James Marks that the Board of Education accept **R.75 BE IT RESOLVED** that the Board of Education grant tenure to Anita Crosby in the area of teaching assistant, effective December 29, 2011.

Motion Carried 7-0

GRANTED TENURE-ANITA CROSBY, TEACHING ASSISTANT

Motion by James Marks, seconded by Michael Clark that the Board of Education accept **R.76 BE IT RESOLVED** that the Board of Education approve the Contract of Employment between the Board of Education and Cheryl A. Nuciforo, Superintendent of Schools, containing all of the relevant and applicable benefits, terms and conditions of employment, covering the period July 1, 2011 to June 30, 2016.

Motion Carried 7-0

ACCEPTED CONTRACT-CHERYL NUCIFORO,SUPERINTENDENT

FINANCE

Motion by Melony Spock, seconded by James Marks that the Board of Education accept **R. 77 BE IT RESOLVED** that the Board of Education accept the response for the external audit that was conducted for the 2010-11 school year.

Motion Carried 7-0

ACCEPTED-RESPONSE FOR EXTERNAL AUDIT

Motion by David O'Connor, seconded by Melony Spock that the Board of Education accept **R. 78 BE IT RESOLVED** that the Board of Education declare repairs for classroom space at the MED building as emergency repairs,

APPROVED-EMERGENCY REPAIRS, MED BUILDING

December 13, 2011

requiring immediate action to preserve property or protect public safety and the costs for these repairs are contingent. The costs of such emergency repairs will be transferred from the unassigned fund balance increasing the General Fund budget for the 2011-2012 school year.

Motion Carried 7-0

Motion by David O'Connor, seconded by Michael Clark that the Board of Education accept **R. 79 BE IT RESOLVED** that the Board of Education approve the Agreement with Transportation Advisory Services to perform a comprehensive Transportation Efficiency Review as outlined in the October 6 and November 20, 2011 proposal at a cost not to exceed \$9,850.00, plus expenses not to exceed \$1,000 for the 2011-12 school year, and authorize the Superintendent to sign the Agreement.

Motion Carried 7-0

APPROVED-TRANSPORTATION
EFFICIENCY REVIEW WITH
TRANSPORTATION ADVISORY
SERVICES

CONSENSUS AGENDA

Motion by Melony Spock, seconded by Gail Day that the Board of Education accept **R. 80 BE IT RESOLVED** that the Board of Education accept the Consensus Agenda of the December 13, 2011 Board meeting, as written.

Motion Carried 7-0

CONSENSUS AGENDA

That the Board of Education accept the minutes of the November 29, 2011 Board of Education meeting.

That the Board of Education approve the request of Amy Potter for a leave of absence from her position as special education teacher, effective December 8, 2011 through June 30, 2012.

APPROVED-LEAVE OF ABSENCE,
AMY POTTER SPECIAL ED TEACHER

That the Board of Education approve the request of Linda Hess for an unpaid leave of absence effective January 17, 2012 through April 29, 2012.

APPROVED-LEAVE OF ABSENCE,
LINDA HESS

That the Board of Education amend the appointment of John Rivers from .4 FTE Dean of Students and .6 FTE physical education teacher, to 1.0 FTE Dean of Students, effective December 8, 2011 through June 30, 2012, at the same rate of pay.

APPROVED-JOHN RIVERS, DEAN OF
STUDENTS

That the Board of Education amend the appointment of Amy Potter from .4 FTE Dean of Students and .6 FTE special education teacher, to 1.0 FTE Assistant Principal, effective December 8, 2011 through June 30, 2012, at an annual prorated salary of \$75,000.

APPROVED-AMY POTTER, HS
ASSISTANT PRINCIPAL

December 13, 2011

That the Board of Education appoint Judith Matthews as peer support for Benjamin Jacaruso, HS mathematics teacher, effective on or about January 3, 2012 through June 30, 2012, at the CCSTA annual contractual rate of \$415.00 (pro-rated).

APPOINTED-JUDITH MATTHEWS
PEER SUPPORT FOR BENJAMIN
JACARUSO

That the Board of Education appoint Lucas Christensen as Special Events Coordinator effective December 14, 2011, for the remainder of the 2011-12 school year, at the CCSTA annual contractual rate of \$4,150 (pro-rated), and for the 2012-13 school year at the CCSTA annual contractual rate of \$4,200.00.

APPOINTED-LUCAS CHRISTENSEN,
SPECIAL EVENTS COORDINATOR

That the Board of Education appoint the following per diem substitutes, effective December 14, 2011:

APPOINTED-PER DIEM SUBSTITUTES

Alex Walsh, teacher
Megan Carr, TA/Aide
Tess Parker, teacher, TA/Aide
Rachel Weisman, teacher, home tutor
Ruth Wormald, teacher

That the Board of Education approve the budget transfers dated October 31, 2011.

APPROVED-BUDGET TRANSFERS

That the Board of Education approve the Middle School Extraclassroom Activities Fund Report for the months of July, August and September, 2011.

APPROVED-MS EXTRACLASSROOM
ACTIVITIES FUND REPORT

That the Board of Education approve the High School Extraclassroom Activities Fund Report for the months of July, August and September, 2011.

APPROVED- HS EXTRACLASSROOM
ACTIVITIES FUND REPORT

That the Board of Education accept the budget comprehensive status and revenue status reports for the General Fund, School Lunch Fund, Federal Fund, Capital Fund, and Treasurer's Report for the month of October, 2011.

ACCEPTED-BUDGET
COMPREHENSIVE AND REVENUE
STATUS REPORTS

ITEMS FOR FUTURE AGENDA

ITEMS FOR FUTURE AGENDA

2% Tax Cap
Second Reading for Student Searches and Interrogations Policy
James Baldwin, Superintendent QIII visiting Board meeting in January.
Curriculum Based Presentations-new groups
Budget Process

EXECUTIVE SESSION

Motion by Michael Clark, seconded by James Marks to appoint Cheryl Nuciforo as District Clerk Pro-temp for the remainder of the meeting.

APPOINTED-CHERYL NUCIFORO
DISTRICT CLERK PRO-TEMP
EXECUTIVE SESSION

Motion Carried 7-0

December 13, 2011



Deborah Pottenburgh, District Clerk

Motion by James Marks, seconded Melony Spock to enter executive session. Time: 8:11

EXECUTIVE SESSION

Motion Carried 7-0

Motion by James Marks, seconded by Melony Spock to return to Open Session. Time: 9:27

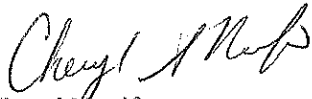
OPEN SESSION

Motion Carried 7-0

Motion by David O'Connor, seconded by Melony Spock to adjourn meeting. Time: 9:28

ADJOURNMENT

Motion Carried 7-0



Cheryl Nuciforo
District Clerk Pro-temp