

November 18, 2008

President John Wapner called the Business Meeting to order at 6:35 p.m. The meeting was held in the high school library. Board members in attendance were Elizabeth Macfarlane, Vice President; Michael Clark; Denise Dapice; Fred Hutchinson; Francis Iaconetti; David O'Connor; and, James Toteno. Ric Campbell was absent.

Also present were Lee Bordick, Interim Superintendent; Dr. Phyllis McGill, Assistant Superintendent for Educational Services; Diane T. Malecki, Business Administrator/District Clerk; Dr. Jean Scheriff, Director of Pupil Services; Charlotte Frye, Elementary School Principal; John Thorsen, High School Assistant Principal; Gordon Fitting, Middle School Principal; Larry Burud, Middle School Assistant Principal.

Following the Pledge of Allegiance, the Board conducted the following business.

Motion by Elizabeth Macfarlane, seconded by Fred Hutchinson, that the Board of Education approve the present agenda as written or amended. **Motion Carried 8-0**

APPROVE AGENDA

Superintendent's Reports:

1. Student Recognition – CHS Student Emily Brown: Superintendent Bordick presented Emily Brown a Certificate of Achievement for her position as Captain for the Chatham girl's soccer team. Mr. Thorsen spoke about Emily as a "role model student athlete".
2. Governor's Deficit Reduction Proposal – Superintendent Bordick discussed Governor Patterson's 8% cut in 2008-2009 state aid to Chatham. Letters have gone out to Senator Saland and Assemblymen Gordon and Molinaro. The good news is that the cuts are on hold.
3. Preliminary 2009-2010 Budget: Superintendent Bordick spoke to the 4.9% budget-to-budget increase reflected in the "first scrubbing" of the 2009-2010 baseline operating budget.

STUDENT RECOGNITION

GOVERNOR'S DEFICIT
REDUCTION PROPOSAL

PRELIMINARY 2009-2010
BUDGET

Motion by Denise Dapice, seconded by Fred Hutchinson, that the Board of Education approve **R. 59** as follows: **BE IT RESOLVED** that the Board of Education accept the October 27, 28, 29, November 3 and 6, 2008 recommendations of the Committee on Special Education, and the October 28, 2008 recommendations of the Committee on Preschool Special Education. **Motion Carried 8-0**

CSE and CPSE
RECOMMENDATIONS

November 18, 2008

Motion by James Toteno, seconded by David O'Connor, that the Board of Education accept **R. 60** as follows: **BE IT RESOLVED** that the Board of Education accept the Chatham Central School District Tax Collector's final report for the 2008-2009 school year and approve the return of unpaid taxes to the County as of November 19, 2008. **Motion Carried 8-0**

2008-2009 TAX
COLLECTOR'S FINAL
REPORT

Motion by Fred Hutchinson, seconded by James Toteno, that the Board of Education approve **R. 61** as follows: **BE IT RESOLVED** that the Board of Education approve the agreement with Dr. Mark Jury to provide consultant services in the area of literacy in the content areas to Chatham Middle School faculty at a rate of \$500 per day or \$300 per half-day, in an amount not to exceed \$3,000.00 for the period November 2008 through June, 2009. **Motion Carried 8-0**

Dr. M. JURY – CONSULTANT
AGREEMENT

Motion by David O'Connor, seconded by Francis Iaconetti, that the Board of Education approve **R. 62** as follows: **BE IT RESOLVED** that the Board of Education adopt policy #5300.5, Discipline of Students with Disabilities, as read at the Sept. 23 and Oct.28, 2008 Board meetings. **Motion Carried 8-0**

ADOPT POLICY #5300.5

Motion by Fred Hutchinson, seconded by James Toteno that the Board of Education approve **R. 63** as follows: **BE IT RESOLVED** that the Board of Education appoint the following members to serve on the Superintendent Search Committee for the 2008-2009 school year:

SUPERINTENDENT SEARCH
COMMITTEE

Lee A. Bordick	Fred Hutchinson
Muriel Faxon	Nancy Knabbe
Lucas Christensen	Diane Malecki
Gordon Fitting	Kathleen Nichol
Ann Flanagan	Darci Ordway
Susan Grybas	Jean Scheriff
Cecilia Hetterich	John Wapner

Motion by Fred Hutchinson, seconded by James Toteno, that the Board of Education approve **R. 64** as follows: **BE IT RESOLVED** that the Board of Education permit the Omni Group, Inc. to modify the 403(b) Retirement Plan Specimen Document, attached hereto, to reflect Chatham Central School District as the "Employer." **Motion Carried 6-0**

OMNI GROUP PLAN
DOCUMENT MODIFICATION

Motion by Denise Dapice, seconded by Elizabeth Macfarlane, that the Board of Education approve **R. 65** as follows: **BE IT RESOLVED** that the Board of Education amend the contract with Questar III BOCES for the purchase of the "Family First Alert System" services to include grades 5-12 at an additional

AMEND BOCES CONTRACT
– "FAMILY FIRST ALERT
SYSTEM"

November 18, 2008

annual increase of \$2,301.00, prorated for the period October 29, 2008 through June 30, 2008. **Motion Carried 8-0**

Motion by Elizabeth Macfarlane, seconded by James Toteno, that the Board of Education approve **R. 66** as follows: **BE IT RESOLVED** that the Board of Education purchase the LinStar In-house Employee ID Printing System for a one-time implementation cost of \$9,280.88 (includes the service, software support and supplies fees) for 2008-2009, and an annual service and software support fee of \$1,245, plus additional fees of approximately \$400 per year for supplies for 2009-2010 and thereafter. **Motion Carried 8-0**

“LINSTAR ID SYSTEM”

Motion by David O’Connor, seconded by Fred Hutchinson, that the Board of Education approve **R. 67** as follows: **BE IT RESOLVED** that the Board of Education accept the Consensus Agenda of the November 18, 2008 Board meeting, as written. **Motion Carried 8-0**

ACCEPT CONSENSUS AGENDA

The Consensus Agenda consists of:

That the Board of Education accept the minutes of the October 28, 2008 and November 4, 2008 Board of Education meetings.

BOE MINUTES

That the Board of Education amend the workday of Cheryl Brill, bus attendant, from full-time (6.0 hours/day) to part-time (5.0 hours/day), effective November 3, 2008.

C. BRILL – AMEND HOURS

That the Board of Education amend the workday of Kelly Strobel, bus attendant, from full-time (5.5 hours/day) to full-time (6.0 hours/day), effective November 3, 2008.

K. STROBEL – AMEND HOURS

That the Board of Education accept the resignation for the purpose of retirement from Sandra Kratt, bus attendant, effective December 31, 2008.

RETIREMENT – S. KRATT

That the Board of Education approve the request of Megan Kapusta, school counselor, for an extended parental leave of absence effective January 5, 2009 through the remainder of the 2008-2009 school year.

M. KAPUSTA – EXTEND PARENTAL LEAVE

Please note: All appointments are contingent upon NYSED clearance from the fingerprint supported criminal background check, as required by Chapter 180 of the Laws of 2000.

That the Board of Education extend the appointment of Stephen Hallock, full-time, long-term substitute school counselor, effective December 20, 2008 through the remainder of the 2008-

S. HALLOCK – EXTEND APPOINTMENT

November 18, 2008

2009 school year, on step 1 Masters, at an annual 2008-2009 salary of \$40,660.

That the Board of Education appoint Bonnie J. Kelleher as per diem substitute bus attendant and per diem substitute bus driver, effective October 29, 2008.

B. KELLER – PER DIEM SUB

That the Board of Education appoint the following CHS Advisors and Coaches for the 2008-2009 school year, at the stipend designated in the Teachers' Contract as follows:

CHS ADVISORS & COACHES

CHS Chorus Director Samantha McShane, \$1,367.00 (prorated eff. 10-14-08)

CHS Outdoor Club Advisors Michael Kullman & Owen Poland, \$782 (shared stipend)

Director of the CHS Musical Brian Cheney, \$2,345 stipend

Music Director for CHS Musical Brian Cheney, \$1,367 stipend

Producer of the CHS Musical Virginia Nightingale, \$899 stipend

Weight Training Coach Scott Steltz, \$1,477.00 stipend

That the Board of Education appoint James Colon as boys' varsity basketball volunteer assistant coach for the 2008-2009 sports season (no stipend).

J. COLON – VOLUNTEER COACH

That the Board of Education appoint Abigail Brownell as Music K-12 Instructional Study Team Leader, effective November 3, 2008 through June 30, 2009, at the annual rate of \$1,322.70, prorated for the period November 3, 2008 through June 30, 2009.

A. BROWNELL – MUSIC STUDY TEAM LEADER

That the Board of Education appoint the following employees to permanent positions, each having successfully completed a 52-week probationary period in their new title, effective September 26, 2008, with no change in pay rate:

Colleen Dodge - Secretary I

Michele Haley - Secretary I

Sandra Neefus - Senior Typist

PERMANENT APPOINTMENTS –
C. DODGE
M. HALEY
S. NEEFUS

That the Board of Education appoint the following per diem substitutes effective November 19, 2008:

Rebecca Hoff, Teacher & TA/Aide

Melissa Zager, Teacher

Rachel Gevlin, Teacher

Maj G. Kalfus, Teacher

Tammy Lockenwitz, Bus Attendant, Cleaner

Marikate Vooris, Cleaner

Chan Wallace, Cleaner

Ellen Knott, Cleaner

Stephen Walsh, Cleaner

PER DIEM SUBSTITUTES

November 18, 2008

Virginia Gentlehawk, Cleaner
Ronald Meltz, Cleaner
Dennis Stupplebeen, Cleaner

That the Board of Education approve the 2008-2009 Health & Welfare Services contract with Lansingburgh Central School District for one student in the amount of \$437.24, as stipulated by section 912 of the Education Law.

LANSINGBURGH CSD –
HEALTH & WELFARE
SERVICES

That the Board of Education accept the donation from The Sidney and Beatrice Albert Foundation in the amount of \$1,000 to be used to purchase prize-winning novels, histories and high quality recorded books for the Chatham Public Library, and increase the 2008-2009 budget in the same amount.

DONATION – THE SIDNEY &
BEATRICE ALBERT
FOUNDATION

That the Board of Education approve the budget transfers dated October 30 and October 31, 2008.

BUDGET TRANSFERS

That the Board of Education approve the amended Claims Auditor's report for the month of September, 2008.

AMENDED CLAIMS
AUDITOR'S REPORT

That the Board of Education approve the Claims Auditor's report for the month of October, 2008.

CLAIMS AUDITOR'S
REPORT

That the Board of Education accept the budget comprehensive status and revenue status reports for the General Fund, School Lunch Fund, Federal Fund, Capital Fund, and Treasurer's Report for the month of October, 2008.

BUDGET & REVENUE
REPORTS

That the Board of Education authorize, through the District's liability insurance, employee "Faithful Performance of Duty" coverage for the High School Extra Classroom Activity Fund Central Treasurer and Middle School Extra Classroom Activity Fund Central Treasurer in the amount of \$250,000 for each position.

"FAITHFUL PERFORMANCE
OF DUTY" COVERAGE

Board of Education Committees

BOARD COMMITTEES

I.1 Finance Committee: Discussion was held regarding Requests for Proposals which will be generated in the 2009-2010 fiscal year for legal and audit services.

I.2 Audit Committee: The District's 2007-2008 internal risk audit was discussed.

I.3 Library Committee: Members of the Library Committee will meet with the Newburgh Library Director in December, 2008 to discuss separating the library budget from the school general fund budget.

I.4 Policy Committee - 2nd reading of Anaphylactic Reactions Prevention & Response #5421

November 18, 2008

- 2nd reading of Visitors and Staff

Identification Policy #1240

I.5 Facilities Committee - see meeting notes from 11-13-08 enclosed

I.6 Liaison Committee: This committee will meet on November 20, 2008.

I.7 Items for Review

Items for Future Agenda

- Response to Intervention / Special Education Services – December 2
- Strategic Planning – December 2
- Superintendent Search Update - December 9
- Transportation Study Presentation - December 16
- NCBI Presentation - December 16
- Teaching Assistant Tenure Appointment - December 16
- Adopt Omni Group, Inc. 403(b) Retirement Plan Document - December 16

ITEMS FOR FUTURE AGENDA

Motion by David O'Connor, seconded by Elizabeth Macfarlane, that the Board of Education appoint Lee Bordick as District Clerk Pro-Temp for the remainder of the meeting. **Motion Carried 8-0**

DISTRICT CLERK PRO-TEMP

Motion by David O'Connor, seconded by Elizabeth Macfarlane, that the Board of Education enter Executive Session to discuss issues relating to collective bargaining. **Motion Carried 8-0**
Entered Executive Session at 7:11 p.m.

EXECUTIVE SESSION

Motion by Francis Iaconetti, seconded by Fred Hutchinson, that the Board of Education resume regular session. **Motion Carried 8-0**

REGULAR SESSION

Resumed Regular Session at 8:00 p.m.

Motion by James Toteno, seconded by Denise Dapice, that the Board of Education adjourn the Business Meeting. **Motion Carried 8-0**

ADJOURNMENT

Meeting adjourned at 8:01 p.m.

Diane T. Malecki
District Clerk

Lee Bordick
District Clerk Pro-Temp

