

November 10, 2009

President; John Wapner called the Workshop Meeting to order at 6:34 p.m. The meeting was held in the High School Library. Board members in attendance were Elizabeth Macfarlane, Vice President; Michael Clark, James Toteno, David O'Connor, Fred Hutchinson, Melony Spock and Francis Iaconetti. Denise Dapice was absent.

Also attending were Cheryl Nucifero, Superintendent; Diane T. Malecki, Business Administrator/District Clerk; Dr. Jean Sheriff, Director of Pupil Services. The audience consisted of members of the community and newspaper reporters.

Following the Pledge of Allegiance, the Board conducted the following business.

Motion by James Toteno, seconded by Fred Hutchinson, to approve the present agenda as written or amended.

Motion Carried 8-0

APPROVAL OF PRESENT
AGENDA

Public Comments were offered in reference to the proposed Capital Improvement Project.

PUBLIC COMMENT

Motion by Melony Spock, seconded by Fred Hutchinson, that the Board of Education approve **R. 28 BE IT RESOLVED** that the Board of Education amend the 2009-2010 school calendar to add two staff development early dismissal days on January 29, 2010 and March 1, 2010.

Motion Carried 8-0

AMMENDED SCHOOL
CALENDAR-

Motion by Melony Spock, seconded by Fred Hutchinson, that the Board of Education accept **R. 29 BE IT RESOLVED** that the Board of Education adopt the Professional Development Plan for the 2009-2010 school year.

Motion Carried 8-0

ADOPTION OF
PROFESSIONAL
DEVELOPMENT PLAN

Motion by David O'Connor, seconded by James Toteno, that the Board of Education accept **R. 30 BE IT RESOLVED** that the Board of Education accept the Chatham Central School District Tax Collector's final report for the 2009-2010 school year and approve the return of unpaid taxes to the County as of November 12, 2010.

Motion Carried 8-0

ACCEPT TAX COLLECTOR'S
FINAL REPORT

November 10, 2009

Motion by David O'Connor, seconded by Elizabeth Macfarlane, that the Board of Education accept **R. 31 BE IT RESOLVED** that the Board of Education approve the agreement with New York State School Boards Association Advisory Solutions for Business Office Function Analysis services, at a cost of \$10,000.00, plus expenses not to exceed \$1,500, and authorize the Superintendent to sign the Agreement on behalf of the District. **Motion Carried 8-0**

APPROVE AGREEMENT
WITH NYS SCHOOL
BOARDS ASSOCIATION
ADVISORY ANALYSIS
SERVICE-BUSINESS OFFICE
EFFICIENCY STUDY

Motion by David O'Connor, seconded by James Toteno, that the Board of Education accept **R. 32 BE IT RESOLVED** that the Board of Education accept the Consensus Agenda of the November 10, 2009 Board meeting, as written. **Motion Carried 8-0**

CONSENSUS AGENDA

That the Board of Education amend the salary step for Teresa Zema, part-time family and consumer science teacher, to Masters, Step 10, effective September 1, 2009, at \$51,072, pro-rated by .6 FTE for an annual 2009-2010 salary of \$30,643.20.

AMMEND SALARY
T. ZEMA

That the Board of Education rescind the appointment of Barbara Roosevelt as 2009-2010 CHS Literary Magazine Advisor, effective September 8, 2009.

RESCIND APPOINTMENT-
BARBARA ROOSEVELT

That the Board of Education accept the resignation of Paula Matthews, bus driver, effective November 13, 2009.

RESIGNATION-PAULA
MATTHEWS

That the Board of appoint Judith Harrigan as CHS Literary Magazine Advisor, effective September 8, 2009 for the 2009-2010 school year, at a stipend of \$803.00.

APPOINTMENT- JUDITH
HARRIGAN

That the Board of Education appoint Curtis W. McIntyre as per diem substitute bus driver, effective November 6, 2009, at a pay rate of \$15.35 per hour.

APPOINTMENT-CURTIS
McINTYRE

That the Board of Education appoint the following per diem substitutes, effective November 12, 2009:

APPOINTMENTS-
PER DIEM SUBSTITUTES

Judith Wright, teacher
Rose May Russell, Nurse (LPN)
Andrea Macek, Nurse (LPN)

November 10, 2009

Cheryl Nuciforo discussed the Professional Development Plan. A committee consisting of 15 members met and formulated the 2009-2010 topics and content for upcoming staff development.

PROFESSIONAL
DEVELOPMENT PLAN

Cheryl Nuciforo reviewed the various types of financial reserves the District already utilizes and the possibility of additional reserves to enhance and protect the District.

RESERVES

Cheryl Nuciforo confirmed the timeline for the upcoming proposed capital project. January 12, 2010 will be the vote date and a resolution will be presented at the November 24, 2009 Board of Education meeting.

PROPOSED CAPITAL
PROJECT

Educational neglect was defined by Cheryl Nuciforo. Also discussed were the policy and procedures required by the District.

EDUCATIONAL
NEGLECT

Motion by David O'Connor, seconded by Fred Hutchinson, to appoint Cheryl Nuciforo as District Clerk Pro-temp for the remainder of the meeting.

DISTRICT CLERK
PRO-TEMP

Motion Carried 8-0

Motion by David O'Connor, seconded by Fred Hutchinson, to enter executive session to discuss the employment history of a particular person leading to the appointment, promotion or discipline of a particular employee.

EXECUTIVE SESSION

Motion Carried 8-0

Entered Executive session at 8:17 pm

Motion by, Elizabeth Macfarland, seconded by Fred Hutchinson, that the Board of Education resume Open Session.

OPEN SESSION

Motion Carried 8-0

Open Session resumed at 9:11 p.m.

Motion by, James Toteno, seconded by Fred Hutchinson, that the Board of Education adjourn the November 10, 2009 Workshop Meeting.

ADJOURNMENT

Motion Carried 8 -0

Meeting adjourned at 9:12 p.m.

Diane T. Malecki
District Clerk

Cheryl A. Nuciforo
District Clerk Pro-Temp

