

September 26, 2006

President John Wapner called the Business Meeting to order at 6:36 p.m. The meeting was held in the high school library. Board members in attendance were Elizabeth Macfarlane, Vice President; Kevin Boehme; Ric Campbell; Michael Clark (arrived at 6:42 p.m.) Francis Iaconetti; and, Wayne Rose. Denise Dapice and James Toteno were absent.

Also in attendance were G. Scott Hunter, Superintendent and Louise M. Lynch, School Business Administrator/District Clerk. Messrs. Raymond G. Preusser, Jeff Budrow, Dr. Paul Seversky, and Louis Turpin were in attendance as invited guests of the Board. The audience consisted of staff, members of the public, recently retired staff, newly tenured and hired staff, and two reporters.

Following the Pledge of Allegiance, the Board heard a motion to table **Resolution 10**.

Motion by Kevin Boehme, seconded by Ric Campbell, that the Board of Education table **R. 10** (...that the Board of Education accept the “Enrollment Projection/Demographic Study” completed by Dr. Paul M. Seversky.). **Motion Carried 6-0**

TABLE RESOLUTION

Motion by Ric Campbell, seconded by Wayne Rose, that the Board of Education approve the present agenda as written or amended. **Motion Carried 6-0**

APPROVE AGENDA

The Board heard Public Comment from Robin Hotaling who expressed appreciation for the Board’s earlier commitment to complete the football bleacher construction in time for the first home football game.

PUBLIC COMMENT

Superintendent’s Reports:

1. Independent Auditor’s Report: The annual report of independent auditor Raymond Preusser was presented and accepted by the Board. Mr. Preusser notified the Board that the District’s finances are sound, and he thanked Business Administrator Louise Lynch and the business office staff for their cooperation during the audit process.
2. Demographer’s Report – Dr. Paul Seversky: Dr. Seversky summarized his 45-page report for the Board by discussing a downward trend in the population of elementary-age students in the District and across Columbia County. Dr. Seversky discussed the implications of this trend for the future student enrollment of the Chatham schools as well as for the future of schools across Columbia County.

INDEPENDENT AUDITOR’S REPORT

DEMOGRAPHER’S REPORT

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3. E.A.F. – Jeff Budrow: Mr. Budrow, of Frasier Associates, briefly explained the Board’s role in the State Environmental Quality Review Act (SEQRA) process and the information contained in an Environmental Assessment Form (EAF) to be reviewed and approved by the Board at its October 24, 2006 meeting.
4. Strategic Plan Update: Mr. Hunter updated the Board on the progress of the Strategic Planning Committee, and outlined future plans for completion of the 2007-2010 long-range and 2007-2008 short-range plans.
5. State Comptroller’s Audit Update: Ms. Lynch updated the Board on the status of the State Comptroller’s office audit that was conducted during March through May of 2006. Neither a preliminary nor a final written report has been received to date. A Comptroller’s representative has assured us that a written report will be forthcoming.
6. 2005-2006 Accountability Report: Mr. Hunter alerted the Board to the draft 2005-2006 Accountability Report in the packet materials and asked members to review it in anticipation of the October 10 workshop on this topic.
7. Grades 3-8 ELA Preliminary Data/Press Release: Dr. McGill alerted the Board to the recently-released grade 3-8 ELA preliminary data and a press release issued by the Commissioner of Education referring to it. Initial analysis of this information suggests that Chatham’s performance exceeds the state and regional average scores on these assessments. Further analysis will need to be completed and presented to the Board at a later date.

ENVIRONMENTAL  
ASSESSMENT FORM

STRATEGIC PLAN UPDATE

STATE COMPTROLLER’S  
AUDIT UPDATE

ACCOUNTABILITY REPORT

ELA DATA

Motion by Kevin Boehme, seconded by Francis Iaconetti, that the Board of Education approve **R. 11** as follows: **BE IT RESOLVED** that the Board of Education accept the Audit Report of Raymond Preusser for the fiscal year ended June 30, 2006, and direct the Superintendent to develop a plan of corrections addressing suggestions contained in the management letter. **Motion Carried 7-0**

INDEPENDENT AUDIT  
REPORT

Motion by Francis Iaconetti, seconded by Kevin Boehme, that the Board of Education approve **R. 12** as follows: **BE IT RESOLVED** that the Board of Education appoint Sperry, Cuomo, Holgate & Churchill, CPA, PC, as Internal Auditors for the 2006-2007 fiscal year. **Motion Carried 7-0**

INTERNAL AUDITORS

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Vice President Elizabeth Macfarlane commented that she uses this same firm and believes the firm name had changed.

BOARD MEMBER  
COMMENT

Motion by Francis Iaconetti, seconded by Wayne Rose, that the Board of Education approve **R. 13** as follows: **BE IT RESOLVED** that the Board of Education accept the August 17, 21, 22, 25 and September 19, 2006 recommendations of the Committee on Special Education, and the August 16, 2006 recommendations of the Committee on Pre-School Special Education. **Motion Carried 7-0**

CSE/PSE MINUTES

Motion by Ric Campbell, seconded by Michael Clark, that the Board of Education approve **R. 14** as follows: **BE IT RESOLVED** that the Board of Education hereby charges the District Long-Range Facilities Planning Committee, Phase 2 (LRFPC-2) with developing recommendations for (1) the scope of a capital project to be undertaken within the next three years; (2) a specific cost estimate for this project; and, (3) a specific timeline to carry out this project. The LRFPC-2 shall issue a report to the Board of Education. The LRFPC-2 recommendations are advisory; and the Board of Education, by law, retains its decision-making authority. **Motion Carried 7-0**

LRFPC-2  
RECOMMENDATIONS

Motion by Ric Campbell, seconded by Kevin Boehme, that the Board of Education rescind item H.2.d. of the Consensus Agenda (That the Board of Education accept the resignation of Barbara Robb Goodrich, courier/delivery worker, effective September 18, 2006). **Motion Carried 7-0**

RESCIND CONSENSUS  
AGENDA ITEM

Motion by Wayne Rose, seconded by Francis Iaconetti, that the Board of Education approve **R. 15** as follows: **BE IT RESOLVED** that the Board of Education accept the Consensus Agenda of the September 26, 2006 Board meeting, as amended. **Motion Carried 7-0**

CONSENSUS AGENDA

The Consensus Agenda consists of:

That the Board of Education accept the minutes of the August 18 and August 22, 2006 Board of Education meetings.

BOARD MEETING MINUTES

That the Board of Education rescind the appointment of Janet Johanson as National Junior Honor Society co-advisor for the 2006-2007 school year.

RESCIND APPOINTMENT – J.  
JOHANSON

That the Board of Education amend the hours of Michele Haley, Clerk/Typist, from .8 FTE to 1.0 FTE, effective September 27, 2006 at the same rate of pay.

AMEND HOURS – M. HALEY

That the Board of Education approve the request of Jill Chittenden, mathematics teacher, for a parental leave effective on

PARENTAL LEAVE – J.  
CHITTENDEN

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or about January 2, 2007 through the remainder of the 2006-2007 school year.

That the Board of Education accept the resignation of Jacqueline LeClair, part-time food service helper, effective the end of the day September 22, 2006.

RESIGNATION – J. LeCLAIR

*Please note: All appointments are contingent upon NYSED clearance from the fingerprint supported criminal background check, as required by Chapter 180 of the Laws of 2000.*

That the Board of Education appoint the following Peer Support and Teacher Mentors for the 2006-2007 school year:

PEER SUPPORT & TEACHER MENTORS

Renee Morgan, Teacher Mentor for Megan Kapusta  
Beth Hover, Peer Support for Erika Riddick  
Irmentrud Amos, Peer Support for Wesley Olds  
Irene Hanna, Peer Support for Erin Gansowski

That the Board of Education appoint James Flanagan as High School chess club advisor for the 2006-2007 school year.

HS CHESS CLUB ADVISOR

That the Board of Education appoint Cynthia Herron as National Junior Honor Society co-advisor for the 2006-2007 school year.

NATIONAL JR. HONOR SOCIETY CO-ADVISOR

That the Board of Education appoint Deborah Pottenburgh as probationary 12-month, full-time Clerk/Typist, effective September 27, 2006, on step one at \$10.74 per hour (2005-06 rate).

APPOINT – D. POTTENBURGH

That the Board of Education appoint Dean Walker, who holds NYS provisional certification in school counseling, as long-term substitute guidance counselor effective on or about October 15, 2006 through June 30, 2008 on MA step one at \$37,793.00 (pro-rated at the 2005-2006 rate).

APPOINT – D. WALKER

That the Board of Education appoint the following substitutes effective September 27, 2006:

SUBSTITUTES

Lindsay Meyers, substitute teacher  
Tami Jacobs, substitute teacher  
Julie Bolduc, substitute teacher  
James Crannell, substitute teacher  
Paul Edward Stebbins, substitute teacher  
Kathleen Cavosie, substitute teacher, home tutor  
Kathleen Leitner, substitute teacher  
Timothy Cahill, substitute teacher  
Claudette Webster, substitute teacher  
Hollis Bornhorst, substitute teacher & TA/aide  
Paula Henry, substitute teacher & TA/aide  
Darlene Alecksynas, substitute teacher, TA/aide  
Nancy Zidel, substitute teacher, TA/aide, food service helper  
Nancy Paul, substitute teacher, TA/aide

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Jennifer Abitabile, substitute teacher, TA/aide

That the Board of Education appoint the following Committee on Special Education, Committee on Pre-school Special Education, Sub-Committee on Special Education, and Surrogate Parent list:

CSE, PSE, SUB-CSE,  
SURROGATE PARENT  
APPOINTMENTS

**COMMITTEE ON SPECIAL EDUCATION:**

District Representatives: Jean Scheriff, Larry Burud, John Thorsen

School Psychologists: Winston Hagborg, Brian Simon

Parent Members: Donna Knight, Donna Coon, Carol Cerny, Amy Knight, Darlene Madsen, Susan Oram, Maureen Otto, Roseanne Johnson, Karen VanAllen

Special Education Teachers: Kevin Botsford, Erika Riddick, Diane Trainor, Ellen Ryan, Amy Gambino, Margaret Thorsen, Nicole Wrigley, Kristine Mackowski, Peter Van Acker, Mary West, Amy Ford, Michael Kullman, Diane Busa, Wendy Diskin

Related Service Providers: Lisa Toomey, Speech  
Patricia Luvera, Speech  
Laurie Foster, Adapted Physical Education  
Jill Dromozos, Physical Therapist  
Lori Burke, Occupational Therapist  
Kay Springfield, Occupational Therapy Asst.

School Physician: (only committee member when requested by student's parents in writing 72 hours prior to CSE meeting):  
Dr. Lawrence Greitzer

Regular Education Teacher: Regular education teachers attend CSE meetings as required

Surrogate Parent: (appointed as student representative in accordance with specific Commissioner's regulations): Donna Knight

**SUB COMMITTEE ON SPECIAL EDUCATION:**

District Representatives: Jean Scheriff, Larry Burud, John Thorsen, Amy Ford

School Psychologists: (included on Sub-committee in special circumstances only) Winston Hagborg, Brian Simon

Special Education Teachers: Kevin Botsford, Erika Riddick, Diane Trainor, Ellen Ryan, Amy Gambino, Margaret Thorsen, Nicole Wrigley, Kristine Mackowski, Peter VanAcker, Mary West, Amy Ford, Michael Kullman, Diane Busa, Wendy Diskin

Related Service Providers:

Lisa Toomey, Speech

Patricia Luvera, Speech

Laurie Foster, Adapted Physical Education

Jill Dromozos, Physical Therapist

Lori Burke, Occupational Therapist

Kay Springfield, Occupational Therapy Assistant

School Physician: (only committee member when requested by student's parents in writing 72 hours prior to CSE meeting):

Dr. Lawrence Greitzer

Regular Education Teacher: Regular education teachers attend CSE meetings as required

Surrogate Parent: (appointed as student representative in accordance with specific Commissioner's regulations):

Donna Knight

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**COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION:**

District Representative: Jean Scheriff  
County Representatives: Alice Engel, Lisa Mazzacano  
Parent Members: Amy Knight, Erica Kraft, Darlene  
Madsen, Susan Oram  
Donna Knight

Special Educ. Teachers & Related Services Providers:  
Personnel assigned by County Health Dept.

That the Board of Education approve a contract for two students for special education tuition and/or maintenance with The Center for Disability Services, a.k.a. the Langan School, for the period of September 6, 2006 through June 30, 2007, in the amount approved by the Commissioner of Education and the Director of the NYS Division of the Budget.

APPROVE CONTRACT –  
LANGAN SCHOOL

That the Board of Education award the bid for a 1996 Microbird surplus bus to Michael S. Johnston, the sole bidder, in the amount of \$975.00, and approve a re-bid of the surplus 1996 International school bus at a later date.

AWARD SURPLUS BID –  
M.S.JOHNSTON  
APPROVE RE-BID

That the Board of Education approve the Claims Auditor's reports for the months of July and August, 2006.

APPROVE CLAIM'S  
AUDITORS REPORTS

That the Board of Education accept the budget comprehensive status and revenue status reports for the General Fund, School Lunch Fund, Federal Fund, Capital Fund, and Treasurer's Report for the months of July and August, 2006.

BUDGET & REVENUE  
STATUS, TREASURER'S  
REPORTS

That the Board of Education accept the donation of a Tennis Tower Professional Model tennis ball machine from David E. Levow for use by the tennis teams.

ACCEPT DONATION –  
TENNIS BALL MACHINE

That the Board of accept the donation of \$500.00 on behalf of the Friends of the Chatham Public Library from Mr. & Mrs. John Gross, to be used to purchase non-fiction titles on CD for the Public Library.

ACCEPT DONATION – MR. &  
MRS. JOHN GROSS

Board of Education Reports:

- 1.1 Finance Committee
- 1.2 Audit Committee – see meeting notes from 9/20
- 1.3 Library Committee
- 1.4 Policy Committee – Review of Policy #2000 – Board Operational Goals
- 1.5 Facilities Committee
- 1.6 Liaison Committee
- 1.7 Long Range Facilities Planning Committee – see meeting notes from 9/19
- 1.8 Items for Review

BOARD OF EDUCATION  
REPORTS

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Motion by Kevin Boehme, seconded by Wayne Rose, that the Board of Education enter Executive Session to discuss issues relating to pending litigation, Superintendent's contract, contract negotiations, and personnel issues. **Motion Carried 7-0**  
Entered Executive Session at 8:19 p.m.

EXECUTIVE SESSION

Motion by Kevin Boehme, seconded by Wayne Rose, that the Board of Education resume regular session. **Motion Carried 7-0**  
Resumed regular session at 9:15 p.m..

REGULAR SESSION

Motion by Francis Iaconetti, seconded by Ric Campbell, that the Board of Education appoint G. Scott Hunter as District Clerk Pro-Temp for the remainder of the meeting. **Motion Carried 7-0**

DISTRICT CLERK PRO-TEMP

Motion by Ric Campbell, seconded by Francis Iaconetti, that the Board of Education approve **R. 16** as follows: **BE IT RESOLVED** that the Board of Education of the Chatham Central School District has determined that the services of Barbara Robb Goodrich are hereby terminated effective September 18, 2006.  
**Motion Carried 7-0**

TERMINATION – B. ROBB  
GOODRICH

Motion by Kevin Boehme, seconded by Ric Campbell, that the Board of Education adjourn the September 26, 2006 Business Meeting. **Motion Carried 7-0**  
Meeting adjourned at 9:18 p.m..

ADJOURNMENT

Louise M. Lynch  
District Clerk

G. Scott Hunter  
District Clerk Pro-Temp

