

September 23, 2008

President John Wapner called the Business Meeting to order at 6:36 p.m. Board members in attendance were Elizabeth Macfarlane, Vice President; Ric Campbell, Michael Clark; Denise Dapice; Fred Hutchinson; Francis Iaconetti; and, David O'Connor. Board member James Toteno was absent.

Also present were Lee Bordick, Interim Superintendent; Dr. Phyllis McGill, Assistant Superintendent for Educational Services; Dr. Jean Scheriff, Director of Pupil Services; Diane T. Malecki, Business Administrator/District Clerk; Ron Davis, High School Principal; John Thorsen, High School Assistant Principal; Gordon Fitting, Middle School Principal; Larry Burud, Middle School Assistant Principal.

The audience consisted of staff, members of the public and two newspaper reporters.

Following the Pledge of Allegiance, the Board conducted business as follows.

Motion by Elizabeth Macfarlane, seconded by Ric Campbell, that the Board of Education approve the present agenda as written or amended.

**Motion Carried 8-0**

APPROVE AGENDA

### Superintendent's Reports

1. Field trip to Peru: Mr. Bordick expressed his support for this trip, but wants parents to understand that it is not sponsored by the Chatham Central School District.

PERU FIELD TRIP

2. Austerlitz Bus Turnaround: It was reported that the caretaker of the property allows our buses to use the turnaround as long as the property is not destroyed by our buses. The District is looking at other options. This situation impacts 9 Chatham students.

AUSTERLITZ BUS  
TURNAROUND

3. Strategic Planning 09/24/08: Staff and members of the community will look at the strategic plan document drafted in May, 2008 to determine the direction of the District. The Strategic Planning mantra for 2008-2009 is "to take action".

STRATEGIC PLANNING

4. Classroom Temperature Reports: The conclusive finding is that, with the use of fans and open windows at night, room temperatures are not dramatically reduced. The Facility Committee will study the findings and look for direction and options to correct the problems.

CLASSROOM  
TEMPERATURE REPORTS

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5. Budget 2009-2010: As Chairperson, Denise Dapice and Lee Bordick will be expediting this process. It is anticipated that State aid will be low in 2009-2010. The Superintendent will present the budget calendar at the next Board meeting. The District doesn't anticipate a mid-year change or any more aid than we received in 2008-2009. The District anticipates possible deficits in State revenue.

2009-2010 BUDGET

6. "Taking Woodstock" Road Detour: Administration will continue to communicate the impact on student bus timing throughout the process.

"TAKING WOODSTOCK"

7. Public Library Flooding Update: The gutters are up. However, getting a response from vendors for the trenches is problematic. So, far we have only received one quote in the amount of \$700. We will move forward with the trenches this week.

PUBLIC LIBRARY  
FLOODING

8. International Baccalaureate/College Credit Bearing: Messrs. Bordick and Davis are continuing to investigate this option as a direction to the educational program. They will provide a presentation to take place at a future Board meeting.

INTERNATIONAL  
BACCALAUREATE CREDIT

9. Village "Safe Routes to School" Grant: The grant amount is \$396,000 and is earmarked for sidewalks in the village. The upgrade will have implications on transportation and improve walking safety for our students.

"SAFE ROUTES TO SCHOOL"

10 Superintendent Search Committee: The process has been established. James Baldwin of Questar III will act as Consultant to the District. The Committee will present lists of associations and groups to contact. The Search Committee will continue to meet with Questar III staff to keep the process on track and meet all deadlines.

SUPERINTENDENT SEARCH

11. Grants: David O'Connor discussed two grants provided to the District by Senator Saland in the amount of \$150,000 and \$34,814 for the 2008-2009 school year. The larger grant is unrestricted while the \$34,814 grant is specifically targeted at technology, and both are one-time revenue for the District.

GRANTS

Motion by Ric Campbell, seconded by Fred Hutchinson, that the Board of Education approve **R. 34** as follows: **BE IT RESOLVED** that the Chatham Central School District authorized District Superintendent James N. Baldwin to be the Search Consultant for the purpose of recruiting a Superintendent of

SUPERINTENDENT SEARCH  
CONSULTANT

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Schools, and furthermore, reimburse Questar III for expenses related to the process. The Chatham Central School District agrees to defend and indemnify James N. Baldwin with respect to any claim and/or civil action arising out of the performance of such duties to the maximum extent permitted by law.

**Motion Carried 8-0**

Motion by David O'Connor, seconded by Ric Campbell, that the Board of Education approve **R. 35** as follows: **BE IT RESOLVED** that the Board of Education adopt policy #4321.20, Programs and Services for Parentally-Placed Nonpublic School Students with Disabilities, as read at the July 29 and August 26, 2008 Board meetings.

**Motion Carried 8-0**

ADOPT POLICY 4321.20

Motion by Fred Hutchinson, seconded by Ric Campbell, that the Board of Education approve **R. 36** as follows: **BE IT RESOLVED** that the Board of Education accept the September 17, 2008 recommendation of the Committee on Special Education.

**Motion Carried 8-0**

CSE RECOMMENDATIONS

Motion by Fred Hutchinson, seconded by Denise Dapice, that the Board of Education approve **R. 37** as follows: **BE IT RESOLVED** that the Board of Education approve the "Agreement to Provide Library Services" between the Chatham Central School District and the Town of Canaan for the period January 1, 2008 through June 30, 2009. **BE IT FURTHER RESOLVED** that the Board of Education approve the same agreement for the period July 1, 2008 through June 30, 2009.

**Motion Carried 8-0**

LIBRARY SERVICES – TOWN OF CANAAN

Motion by Denise Dapice, seconded by Fred Hutchinson, that the Board of Education approve **R. 38** as follows: **BE IT RESOLVED** that the Board of Education accept the Consensus Agenda of the September 23, 2008 Board meeting, as written.

**Motion Carried 8-0**

CONSENSUS AGENDA

The Consensus Agenda consists of:

That the Board of Education accept the minutes of the July 29, August 12, August 26, and September 9, 2008 Board of Education meetings.

BOARD MINUTES

That the Board of Education change the workday of Leslie M. Coons, bus driver, from part-time (4 hours/day) to full-time (5.5 hours per day) effective September 15, 2008, at the same pay rate of \$15.58 per hour.

INCREASE HOURS – L.M. COONS

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That the Board of Education accept the resignation of Alan Strobel as Girls' JV Basketball coach and Modified Softball coach for the 2008-2009 sports season.

COACHING RESIGNATION –  
A. STROBEL

Appointments

*Please note: All appointments are contingent upon NYSED clearance from the fingerprint supported criminal background check, as required by Chapter 180 of the Laws of 2000.*

That the Board of Education appoint the following Peer Support Teachers and Teacher Mentors at the annual contractual pay rates for the 2008-2009 school year:

PEER SUPPORT/TEACHER  
MENTORS

Shawn Caldwell - Peer Support for Frank DeCrescenzo at \$391.60  
John Brantley - Peer Support for Daniel Kohler at \$391.60  
Jean Waggoner - Peer Support for Colleen Le Gere at .4 FTE at \$156.64  
Sara Murray - Peer Support for Barbara Czolowski at \$391.60  
Michele Debye-Saxinger - Peer support for Lauren Wheeler at \$97.90 (1<sup>st</sup> quarter)  
Terry Bordell - Teacher Mentor for Jodi Sullivan at \$783.20  
Barbara Roosevelt - Teacher Mentor for Chelsea Donovan at \$783.20  
Barbara Roosevelt - Teacher Mentor for David VanLeeuwen at \$783.20  
Justin Forrest - Teacher Mentor for Ashley Gerace at \$783.20  
Thomas Borgen - Teacher Mentor for Paul Vachirapapun at \$783.20  
Mary Gavin - Teacher Mentor for Cortney DiGrigoli-Crannell at \$783.20

That the Board of Education appoint Allen Halstead as part-time bus driver (4.0 hours/day), effective September 22, 2008, on step one at an hourly rate of \$15.20.

APPOINT – A. HALSTEAD

That the Board of Education appoint the following per diem substitutes, effective September 24, 2008:

PER DIEM SUBSTITUTES

Tiffany Duval, Teacher  
Faye Sninchak, Teacher (Retired)  
Lisa M. Wills, TA/Teacher Aide, Food Service Helper  
Karen Hess, TA/Teacher Aide  
Marcia Adee, TA/Teacher Aide, Food Service Helper

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That the Board of Education appoint Keith Flint of Flint Law Firm as school attorney for the 2008-2009 school year, at the rate of \$200 per hour.

APPOINT FLINT LAW FIRM

That the Board of Education approve the contract with Langan School for special education services for six students during the 2008-2009 school year, at the rate approved by the Commissioner of Education and the Director of the NYS Division of the Budget.

CONTRACT – LANGAN SCHOOL

That the Board of Education approve the contract with Wildwood School for special education services for one student during the 2008-2009 school year, at the rate approved by the Commissioner of Education and the Director of the NYS Division of the Budget.

CONTRACT – WILDWOOD SCHOOL

That the Board of Education accept the donation from the Middle School Student Activities Account in the amount of \$400.00 to be used as a deposit on two Hunter Motor Coach buses for a team 7 field trip to Sturbridge Village, and increase the 2008-2009 budget by the same amount.

DONATION – MS STUDENT ACTIVITIES

That the Board of Education accept the donation from the Middle School Student Activities Account in the amount of \$100.00 to be used as a deposit for a Wade Tours bus for the 7<sup>th</sup> grade split team field trip to Lowell, Massachusetts and increase the 2008-2009 budget by the same amount.

DONATION – MS STUDENT ACTIVITIES

That the Board of Education accept the donation from the Middle School Student Activities Account in the amount of \$614.00 to be used as payment to the NYS Theatre Institute for a 7<sup>th</sup> grade field trip on October 3, 2008, and increase the 2008-2009 budget by the same amount.

DONATION – MS STUDENT ACTIVITIES

That the Board of Education accept the donation from the Chatham Central Alumni Association in the amount of \$1,000.00 to be distributed equally among each building's music department, and increase the 2008-2009 budget by the same amount.

DONATION – CHATHAM ALUMNI ASSOCIATION

That the Board of Education accept the donation from the Friends of the Chatham Public Library in the amount of \$750.00 to be used for the 2008 summer reading program, and increase the 2008-2009 budget by the same amount.

DONATION – FRIENDS OF THE PUBLIC LIBRARY

That the Board of Education approve the Claims Auditor's reports for the months of July and August, 2008.

CLAIMS AUDITOR'S REPORT

That the Board of Education accept the budget comprehensive status and revenue status reports for the General Fund, School

BUDGET REPORTS

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Lunch Fund, Federal Fund, Capital Fund, and Treasurer's Report for the months of July and August, 2008.

## **BOARD OF EDUCATION**

## **BOARD COMMITTEES**

- I.1 Finance Committee - see meeting notes from 8-6-08  
There will be a presentation to the committee on October 2, 2008 at 4:30 p.m. regarding 403b regulations.
- I.2 Audit Committee - see meeting notes from 7-30-08 and 8-21-08  
The next meeting is scheduled for September 30, 2008.
- I.3 Library Committee – Fred Hutchinson has provided notes on the meeting and reviewed the Public Library's discussion regarding possible re-charter and separation of budget to be voted on in addition to the school district's budget.
- I.4 Policy Committee - First Reading of Policy #5300.5 – Discipline of Students with Disabilities  
- see meeting notes from 9-9-08

Mr. Wapner was concerned about review and procedure to deal with students. Mr. Bordick said the policy does not change the amount of time out of school. The Committee will discuss this policy again.

- I.5 Facilities Committee - the next meeting is scheduled for 10/21/08 when the construction document will be reviewed. Mr. Louis Turpin will make a presentation on the final document the 10/28/08 Board meeting.
- I.6 Liaison Committee – the next meeting is scheduled for 10/10/08 at 11:30 a.m. District Administrators and the Board of Education are invited to attend.
- I.7 Items for Review: Fred Hutchinson will share his offices' information on RTI.

### **Items for Future Agenda – Updates**

- Student non-voting Board member - referred to Policy Committee for early March policy reading.
- Policy Revisions for disposal and sale of District equipment - referred to Policy Committee National-State-Chatham statistical comparison brochure - Questar communications service working on a similar brochure for our publication.

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- School Lunch Program & cost benefit analysis – Report at October 14 workshop meeting
- Uniform Charging Policy - referred to Policy Committee
- Paperless Board meetings – referred to Policy Committee
- Special Education Transportation Aid - Report will be given during budgetary process.

Motion by David O'Connor, seconded by Ric Campbell, that the Board of Education enter Executive Session to discuss issues relating to the promotion, evaluation, or discipline of particular employees. **Motion Carried 8-0**

Entered Executive Session at 9:10 p.m.

EXECUTIVE SESSION

Motion by Fred Hutchinson, seconded by Denise Dapice, that the Board of Education appoint Lee Bordick as District Clerk Pro-Temp for the remainder of the meeting. **Motion Carried 8-0**

DISTRICT CLERK PRO-TEMP

Motion by Fred Hutchinson, seconded by Denise Dapice, that the Board of Education return to Open Session. **Motion Carried 8-0**  
Returned to Open Session at 9:29 p.m.

OPEN SESSION

Motion by Fred Hutchinson, seconded by Denise Dapice, that the Board of Education adjourn the September 23, 2008 business meeting. **Motion Carried 8-0**  
Meeting adjourned at 9:30 p.m.

ADJOURNMENT

Diane T. Malecki  
District Clerk

Lee Bordick  
District Clerk Pro-Temp

