

July 7, 2009

Duly sworn Board members assembled in the high school library and nominated Diane Malecki to act as Temporary Chairperson of the July 7, 2009 Organizational Meeting.

The Temporary Chairperson called the meeting to order at 6:45 p.m. Board members in attendance were Elizabeth Macfarlane, Fred Hutchinson, Michael Clark, Denise Dapice, James Toteno, Jeannean Cheney and David O'Connor. Francis Iaconetti was absent.

Also attending were Cheryl Nucifero, Superintendent; Diane T. Malecki, Business Administrator; Dr. Jean Sheriff, Director of Pupil Services

Following the Pledge of Allegiance, the Board heard the following motion:

Motion by Fed Hutchinson, seconded by James Toteno, that the Board of Education appoint Diane T. Malecki as District Clerk for the Chatham Central School District for the 2009-2010 fiscal year. **Motion Carried 8-0**

Diane T. Malecki, Temporary Chairperson, administered the Oath of Office to newly elected Board member John Wapner.

The Temporary Chairperson called for nominations from the Board for the position of President for the 2009-2010 fiscal years. John Wapner was unanimously nominated.

Motion by David O'Connor, seconded by Elizabeth Macfarlane that the Board of Education of the Chatham Central School District elects John Wapner as President, to serve for the 2009-2010 fiscal year. **Motion Carried 8-0**

The District Clerk administered the Oath of office to John Wapner, President Board of Education.

The Board President called for nominations from the Board for the position of Vice-President for the 2009-2010 fiscal year. Nominees were Elizabeth Macfarlane and Denise Dapice. Denise Dapice respectfully declined the nomination. **Motion Carried 8-0**

Motion by James Toteno, seconded by David O'Connor that the Board of Education of the Chatham Central School District elect Elizabeth Macfarlane as Vice President to serve for the 2009-2010 fiscal year. **Motion Carried 8-0**

The Board President administered the Oath of Office to the Vice President.

TEMPORARY
CHAIRPERSON

APPOINT
DISTRICT CLERK

OATH OF OFFICE
– NEW BOARD
MEMBERS
NOMINATIONS –
BOARD
PRESIDENT

JOHN WAPNER –
BOARD
PRESIDENT

OATH OF OFFICE
– BOARD
PRESIDENT

NOMINATIONS –
BOARD
VICE PRESIDENT

ELIZABETH
MACFARLANE –
VICE PRESIDENT
OATH OF OFFICE
– VICE
PRESIDENT

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Motion by Denise Dapice, seconded by James Toteno the Board of Education accept the Consensus Agenda of the July 7, 2009 Organizational Meeting, as written.

CONSENSUS
AGENDA

Motion Carried 8-0

The Consensus Agenda consists of:

That the Board of Education authorizes the Superintendent to appoint voting officials for the 2009-2010 school year.

VOTING
OFFICIALS

That the Board of Education appoint the following individuals to the designated position:

ANNUAL
DISTRICT
APPOINTMENTS

Treasurer: Laura Olsen
Deputy Treasurer: Michele Haley
Part-time clerk typist(Board Clerk): Darci Ordway
Internal Claims Auditor : Teri Zehentner
Records Retention: Lisa Coons
Purchasing Agent: Diane T. Malecki
Freedom of Information Officer: Diane T. Malecki
Title IX Coordinator: Jean Sheriff
Automatic External Defibrillator-Coordinator: Jean Sheriff
Homeless Children Liaison: Jean Sheriff
Property Control Manager: Lauren Phillips
Local Education Agency Asbestos Designee: Patrick Curry
Sexual Harassment Compliance Officers: John Thorsen &
Diane Malecki
School Attorney: Keith Flint, Flint Law Firm
Labor Attorney: Donald E. Budmen,
Ferrara, Fiorenza, Larrison, Barrett &
Reitz, PC
Special Education Attorney: Ken Ritzenburg
Young, Sommer, LLC
External Auditor: Sickler, Torchi, Allen, Churchill, CPA, PC
School Physician: Dr. Lawrence Greitzer
School Attendance Officer: Debra Potenburgh
Code of Ethics Committee: Jean Scheriff, JoAnn Nard,
David J. Levy

That the Board of Education approve the following per diem substitute teacher rates for the 2009-2010 school year:

Uncertified Teacher	\$75.00/day
NYS certified Teacher	\$ 85.00/day
Retired NYS Certified Teacher	\$100.00/day

That the Board of Education designate official bank depositories for the Chatham Central School District:

First Niagara Commercial Bank
Bank of America (Chatham Branch)

OFFICIAL BANK
DEPOSITORIES

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Chase Bank (formerly P Morgan Chase Bank)
NY Class (formerly MBIA Class)
HSBC
Citizens Bank
NBT Bank
TD BankNorth

That the Board of Education designate the following newspapers for the Chatham Central School District:
Chatham Courier
The Register Star

OFFICIAL
NEWSPAPERS

That the Board of Education adopt the following Board of Education meeting dates for the 2009-2010 fiscal year:

BOARD 09-10
MEETING
DATES

2009

July	21 Regular	February 9 Workshop
August	11 Workshop	23 Regular
	25 Regular	March 9 Workshop
September	8 Workshop	23 Regular
	22 Regular	April 13 Workshop (1st Tues)
October	13 Workshop	27 Regular (3rd Tues)
	27 Regular	May 11 Workshop
November	10 Workshop	18 ANNUAL VOTE
	24 Regular	25 Regular
December	8 Workshop	June 8 Workshop
	22 Regular	22 Regular

2010

January	12 Workshop	July 6 ORGANIZATIONAL
	26 Regular	

That the Board of Education authorizes the Superintendent to certify the official payrolls of all certified and classified personnel.

CERTIFY
PAYROLLS

That the Board of Education authorize the establishment of petty cash accounts and designate responsible individuals, as follows:

District Office	\$100	Patricia Juliano
High School	\$ 50	Debi Layton
Middle School	\$ 50	Pamela Verenazi
Elementary School	\$ 50	Colleen Dodge
Transportation Office	\$ 50	Lawrence Dreher

PETTY CASH
ACCOUNTS

That the Board of Education authorizes building principals and non-teaching supervisors to recommend the appointment of per diem substitutes to the Superintendent.

RECOMMEND
SUBSTITUTES

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That the Board of Education authorize the Superintendent to sign federal grant applications for the 2009-2010 fiscal

FEDERAL GRANT
APPLICATIONS

That the Board of Education authorize the District Treasurer to temporarily invest surplus funds for the District in accordance with Board of Education investment policy.

TEMPORARY
INVESTMENTS

That the Board of Education authorize the Superintendent and/or Business Administrator to make budget transfers as necessary throughout the year according to Board policy.

BUDGET
TRANSFERS

That the Board of Education designate Lauren Phillips as District Tax Collector for the 2009-2010 school year.

TAX COLLECTOR

That the Board of Education authorize the Business Administrator, Treasurer, and Tax Collector to receive funds on behalf of the District.

RECEIVE FUNDS

That the Board of Education authorize the following signatures for the District:

AUTHORIZED
SIGNATURES

Laura Rafferty and Michele Haley – authorized signatures for safe deposit box, checking accounts, and all savings accounts.

Patricia Juliano – authorized signature for safe deposit box and all savings accounts, except student activities accounts.

That the Board of Education authorize mileage reimbursement at the rates designated by the IRS for the 2009-2010 school year.

MILEAGE
REIMBURSEMENT

That the Board of Education authorize the Superintendent or her designee to approve staff attendance at conferences, conventions, and workshops appropriate to district staff professional development.

AUTHORIZE
CONFERENCES

That the Board of Education authorize, through the District's liability insurance, employee "Faithful Performance of Duty" coverage at the following levels:

FAITHFUL
PERFORMANCE
OF DUTY

All employees -	\$ 100,000 per employee
District Treasurer -	\$1,000,000
District Deputy Treasurer-	\$1,000,000
Tax Collector -	\$2,605,000
School Business Administrator-	\$ 155,000
HS Central Treasurer-	\$ 250,000
MS Central Treasurer-	\$ 250,000

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That the Board of Education approve the following list of Job Titles requiring cell phones and contracts for their purchase for the 2009-2010 school year in accordance with the Use of Cell phone policy #8332:

School District Administrators
Supervisor of Buildings and Grounds
Buildings and Grounds Senior Typist
District Courier
Food Service Supervisor
Transportation Supervisor
Public Library Director
Maintenance Mechanic (4)
Building Head Custodian(3)
Technology Integration Instructor
Network Systems Engineer
Network Systems Support Aide
Administrative Consultant

CELL PHONE
AUTHORIZATION

That the Board of Education authorize the following to sign for the student activities accounts:

CHS: John Thorsen -Assistant Principal
Debi Layton - Treasurer

CMS: Larry Burud -Assistant Principal
Lauren Phillips- Middle School Central Treasurer

STUDENT
ACTIVITIES
ACCOUNTS

Motion by James Toteno, seconded by Jeannean Cheney, that the Board of Education approve **R. 3** as follows: **BE IT RESOLVED** that the policies and code of ethics of the Board of Education continue in force for the 2009-2010 fiscal year unless modified.
Motion Carried 8-0

BOARD POLICIES
and CODE OF
ETHICS

Motion by, James Toteno, seconded by Jeannean Cheney that the Board of Education approve **R. 4** as follows: **BE IT RESOLVED** that the Board of Education readopt the Code of Conduct Policy for the 2009-2010 school year.
Motion Carried 8-0

CODE OF
CONDUCT

Superintendent Reports:

- New staff are in place and are meeting with Principal Kristen Reno to ensure a smooth transition for the beginning of school year.

- Cheryl Nucifero updated the Board of Education on the progress of the Capital Project, deliveries and accessibility throughout the summer schedule and the diligence of BCI to complete the project in a timely manner and on budget.

SUPERINTENDEN
T'S REPORTS

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Motion by Fred Hutchinson, seconded by James Toteno, that the Board of Education amend the current agenda to reflect the statement from Jeannean Cheney that she will be relocating to Columbus, Ohio. The Board wishes her good luck.

Motion Carried 8-0

Motion by Denise Dapice seconded by James Toteno that the Board of Education adjourn the July 7, 2009 Organizational meeting.
Meeting adjourned at 7:17 p.m.

Motion Carried 8-0

ADJOURNMENT

Motion by Denise Dapice, seconded James Toteno, that the Board of Education enter Executive Session.

Motion Carried 8-0

EXECUTIVE
SESSION

Entered Executive Session at 7:19 p.m.

Motion by Denise Dapice, seconded by James Toteno that the Board of Education appoint Cheryl Nucifero as District Clerk Pro-Temp.

Motion Carried 8-0

DISTRICT CLERK
PRO-TEMP

Motion by Elizabeth Macfarlane, seconded by Denise Dapice that the Board of Education adjourn.
Time adjourned 8:55 p.m.

Motion Carried 8-0

ADJOURN

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