

July 1, 2008

Board members John Wapner, Elizabeth Macfarlane, Ric Campbell, Michael Clark, Denise Dapice, Francis Iaconetti, David O'Connor and Board member-elect Fred Hutchinson assembled in the high school library to conduct the Board of Education Organizational Meeting. James Toteno was absent.

Also present were Lee Bordick, Interim Superintendent; Dr. Phyllis McGill, Assistant Superintendent for Educational Services; Diane T. Malecki, Business Administrator/District Clerk; and, Dr. Jean Scheriff, Director of Pupil Services.

At 6:30 p.m. duly sworn Board member Elizabeth Macfarlane nominated John Wapner to serve as Temporary Chairperson of the July 1, 2008 Organizational Meeting. Duly sworn Board member Denise Dapice seconded the motion.

Aye Votes 7    Nay Votes 0

(John Wapner recused himself from voting)

TEMPORARY CHAIRPERSON

John Wapner, Temporary Chairperson, called the Organizational Meeting to order at 6:33 p.m.

Following the Pledge of Allegiance, the Board heard the following motions.

Motion by Francis Iaconetti, seconded by Elizabeth Macfarlane, that the Board of Education approve **R. 1** as follows: **BE IT RESOLVED** that the Board of Education appoint Diane T. Malecki as District Clerk for the Chatham Central School District for the 2008-2009 fiscal year. **Motion Carried 7-0**

DISTRICT CLERK

John Wapner administered the oath of office to newly-appointed District Clerk Diane T. Malecki.

OATH OF OFFICE –  
DISTRICT CLERK

The District Clerk administered the oath of office to newly-elected Board member, Fred Hutchinson.

OATH OF OFFICE – FRED  
HUTCHINSON

(NOTE: From this point on, Fred Hutchinson is qualified to offer nominations and vote on any Board action.)

Motion by Ric Campbell, seconded by Michael Clark, that the Board of Education elect John Wapner, the sole nominee, as President of the Board of Education for the 2008-2009 fiscal year. **Motion Carried 8-0**

JOHN WAPNER, PRESIDENT

The District Clerk administered the oath of office to newly-elected Board President, John Wapner.

OATH OF OFFICE –  
PRESIDENT

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John Wapner, as Board President, assumes the role of Chairperson for the remainder of the meeting.

Motion by Denise Dapice, seconded by Michael Clark, that the Board of Education elect Elizabeth Macfarlane, the sole nominee, as Vice-President of the Board of Education for the 2008-2009 fiscal year. **Motion Carried 8-0**

EDLIZABETH MACFARLANE  
– VICE PRESIDENT

The District Clerk administered the oath of office to newly-elected Vice President, Elizabeth Macfarlane.

OATH OF OFFICE – VICE  
PRESIDENT

Motion by Elizabeth Macfarlane, seconded by Ric Campbell, that the Board of Education approve **R. 2** as follows: **BE IT RESOLVED** that the Board of Education approve the Consensus Agenda of the July 1, 2008 Organizational Meeting, as written. **Motion Carried 8-0**

CONSENSUS AGENDA

The Consensus Agenda consists of:

That the Board of Education authorize the Interim Superintendent to appoint voting officials for the 2008-2009 school year.

APPOINT VOTING  
OFFICIALS

That the Board of Education appoint the following individuals to the designated position:

ANNUAL APPOINTED  
POSITIONS

Treasurer	Laura Rafferty
Deputy Treasurer	Diane T. Malecki
Claims Auditor	Teresa Hughes
Part-time Clerk/Typist (Board Clerk)	Darci Ordway
Records Retention	Lisa Coons
Purchasing Agent	Diane T. Malecki
Freedom of Information Officer	Diane T. Malecki
Title IX Coordinator	Phyllis McGill
Automatic External Defibrillator Coordinator	Jean Scheriff
Homeless Children Liaison	Jean Scheriff
Chemical Hygiene Officer	Diane Malecki
Property Control Manager	Patricia Juliano
Local Education Agency Designee	Patrick Curry
Sexual Harassment Compliance Officers:	
	John Thorsen & Diane T. Malecki
School Attorney	Keith Flint, Flint Law Firm
Labor Attorney	Donald E. Budmen;
	Ferrara, Fiorenza, Larrison, Barrett & Reitz,
Special Education Attorney	Ken Ritzenburg;
	Young, Sommer...LLC
School Independent Auditor	Ray Preusser, CPA, PC
School Internal Auditor	Sickler, Torchia, Allen, Churchill, CPA, PC
School Physician	Dr. Lawrence Greitzer



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High School	\$ 50	Debi Layton
Middle School	\$ 50	Pamela Petell
Elementary School	\$ 50	Colleen Dodge
Transportation Office	\$ 50	Lawrence Dreher

**Substitutes:** That the Board of Education authorize building principals and non-teaching supervisors to recommend the appointment of per diem substitutes to the Interim Superintendent.

APPOINT SUBSTITUTES

**Federal Grant Applications:** That the Board of Education authorize the Interim Superintendent to sign federal grant applications for the 2008-2009 fiscal year.

FEDERAL GRANTS

**Temporary Investments:** That the Board of Education authorize the Business Administrator to temporarily invest surplus funds for the District in accordance with Board of Education investment policy.

TEMPORARY INVESTMENTS

**Budget Transfers:** That the Board of Education authorize the Interim Superintendent and/or Business Administrator to make budget transfers as necessary throughout the year according to Board policy.

BUDGET TRANSFERS

**Health Services Contracts:** That the Board of Education authorize the Business Administrator to approve payment of health services provided to Chatham students who attend parochial/private schools located outside the district during the 2008-09 school year, in accordance with Section 912 of the State Education Law.

HEALTH SERVICES  
CONTRACTS

**Tax Collection:** That the Board of Education designate Lauren Phillips as District Tax Collector for the 2008-2009 school year.

TAX COLLECTION

**Receipt of Funds:** That the Board of Education authorize the Business Administrator, Treasurer, and Tax Collector to receive funds on behalf of the District.

RECEIPT OF FUNDS

**Authorized Signatures:** That the Board of Education authorize the following signatures for the District:

AUTHORIZED SIGNATURES

**Diane T. Malecki & Laura Rafferty** – authorized signature for safe deposit box, checking accounts, and all savings accounts.

**Patricia Juliano** – authorized signature for safe deposit box and all savings accounts, except student activities accounts.

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**Mileage Reimbursement:** That the Board of Education authorize mileage reimbursement at the rates designated by the IRS for the 2008-2009 school year.

MILEAGE REIMBURSEMENT

**Faithful Performance of Duty:** That the Board of Education authorize, through the District's liability insurance, employee "Faithful Performance of Duty" coverage at the following levels:

FAITHFUL PERFORMANCE OF DUTY

All Employees = \$100,000 per employee  
District Treasurer = \$1,000,000  
District Deputy Treasurer = \$1,000,000  
Tax Collector = \$2,605,000  
Claims Auditor = \$250,000

**District-Owned Cell Phones:** That the Board of Education approve the following list of job titles requiring district-owned cell phones and contracts for their purchase for the 2008-2009 school year in accordance with Use of Cell Phones Policy #8332:

CELL PHONES

Superintendent  
Assistant Superintendent  
School Business Administrator  
Elementary School Principal  
Middle School Principal  
High School Principal  
Supervisor of Buildings and Grounds  
Transportation Supervisor  
Maintenance Mechanic  
Building Head Custodian (3)  
Network Systems Engineer (2)  
Network Systems Support Aide

**Student Activities Account:** That the Board of Education authorize the following to sign for the student activities account:

STUDENT ACTIVITIES ACCOUNT

High School:

John Thorsen - Assistant Principal  
Debi Layton - Treasurer

Middle School:

Larry Burud - Assistant Principal  
Linda Hess - Treasurer

Motion by David O'Connor, seconded by Ric Campbell, that the Board of Education approve **R. 3** as follows: **BE IT**

POLICIES & CODE OF ETHICS

**RESOLVED** that the policies and code of ethics of the Board of Education continue in force for the 2008-2009 fiscal year unless duly modified.

**Motion Carried 8-0**

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Motion by David O'Connor, seconded by Ric Campbell, that the Board of Education approve **R. 4** as follows: **BE IT RESOLVED** that the Board of Education readopt the Code of Conduct Policy for the 2008-2009 school year unless duly modified. **Motion Carried 8-0**

CODE OF CONDUCT

Motion by Denise Dapice, seconded by Elizabeth Macfarlane, that the Board of Education adjourn the July 1, 2008 Organizational meeting. **Motion Carried 8-0**

ADJOURNMENT

Diane T. Malecki  
District Clerk