

May 26, 2009

President John Wapner called the Business Meeting to order at 6:35 p.m. Board members in attendance were Elizabeth Macfarlane, Vice President; Jeannean Cheney, Michael Clark, Denise Dapice, Fred Hutchinson, David O'Connor, and James Toteno. Francis Iaconetti was absent.

Also present were Lee Bordick, Interim Superintendent; Cheryl Nuciforo, incoming Superintendent; Diane T. Malecki, Business Administrator/District Clerk; Dr. Jean Scheriff, Director of Pupil Services; Gordon Fitting, Middle School Principal; Larry Burud, Middle School Assistant Principal.

Dr. James Baldwin, Questar/BCES Superintendent, and Mr. Andy DeFeo, Questar/BOCES Assistant Superintendent were in attendance as invited guests of the Board.

The audience consisted of members of the community, staff, and newspaper reporters.

Oath of Office was given to Jeannean Cheney to fill the remaining term former Board member, Ric Campbell who resigned on April 7, 2009

OATH OF OFFICE – J.  
CHENEY

Motion by Denise Dapice, seconded by James Toteno, that the Board of Education approve the present agenda as written.

APPROVE AGENDA

**Motion Carried 8-0**

Questar III Presentation - Dr. James Baldwin and Mr. DeFeo expanded upon the core values of service, learning and excellence within the Questar III services. The Superintendent Success Network, leadership development, and shared services are in review to be offered to the Districts in the future. Examples of the types of services Questar could provide are human resources, a mentor program for business managers, utilization of space. Additional discussion as to how Questar III has worked with their staff and services provided to control the cost of services to the districts was included.

QUESTAR III  
PRESENTATION

**SUPERINTENDENT'S REPORTS:**

**SUPERINTENDENT'S  
REPORTS**

1. Code of Conduct Review: Administration has reviewed the code of conduct for the new school year with a focus on mutual respect being fostered at all levels.

2. One-Bell Schedule: The 1-Bell Task Force is meeting weekly to discuss how to implement the 1-Bell Transportation System effectively. Discussion includes traffic flow management, maintaining "classroom behavior" as the behavior to be used on

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the buses, consistent communications with letters to parents as to process and to gather information as to addresses, numbers of and ages of students to be transported in the District. "Dry Runs" are to take place during the last week of school.

3. Capital Improvement Project Update: Mr. Bordick discussed the weekly Owner's meetings to maintain clear and effective communications between the District Board of Education, administration, architects, construction manager and contractors. The work to analyze the crack in the M.E.D. gymnasium wall is in process and is scheduled to take place within the next week or two. The next Facilities Committee meeting is scheduled for next Monday at 6:00 PM.

4. Fundraising Update: The Board of Education received the analysis as to fundraisers that occur throughout the school year by building. The external auditor gave the 8<sup>th</sup> Grade Club a positive review.

Motion by David O'Connor, seconded by Fred Hutchinson, that the Board of Education approve **R. 125** as follows: **BE IT RESOLVED** that the Board of Education accept the March 19, 30, 31, April 4, 2, 6, 7, 8, 20, 21, 22, 23, 29, May 4, 8, 11, 12 and 13, 2009 recommendations of the Committee on Special Education, and the April 29 and May 7, 2009 recommendations of the Committee on Pre-school Special Education.

**Motion Carried 8-0**

CSE & PSE  
RECOMMENDATIONS

Motion by James Toteno, seconded by Michael Clark, that the Board of Education approve **R. 126** as follows: **BE IT RESOLVED** that the Board of Education re-adopt policy #5150, School Admissions, as read at the March 24 and April 21, 2009 Board meetings.

**Motion Carried 8-0**

RE-ADOPT POLICY #5150 –  
SCHOOL ADMISSIONS

Motion by Denise Dapice, seconded by Michael Clark, that the Board of Education approve **R. 127** as follows: **BE IT RESOLVED** that the Board of Education grant tenure to Laurie Ranita in the area of Elementary Education, effective September 1, 2009.

**Motion Carried 8-0**

TENURE – L.RANITA

Motion by Fred Hutchinson, seconded by James Toteno, that the Board of Education approve **R. 128** as follows: **BE IT RESOLVED** that the Board of Education grant tenure to Erica Riddick in the area of the Education of Children with Handicapping Conditions - General Special Education, effective September 1, 2009.

**Motion Carried 8-0**

TENURE – E. RIDDICK

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Motion by Denise Dapice, seconded by Elizabeth Macfarlane, that the Board of Education approve **R. 129** as follows: **BE IT RESOLVED** that the Board of Education grant tenure to Nancy Lea Solomon in the area of Home Economics, effective September 1, 2009. **Motion Carried 8-0**

TENURE –N. SOLOMON

Motion by Fred Hutchinson, seconded by Michael Clark, that the Board of Education approve **R. 130** as follows: **BE IT RESOLVED** that the Board of Education grant tenure to Ruth Anne Burnell in the area of Teaching Assistant, effective September 1, 2009. **Motion Carried 8-0**

TENURE – R. BURNELL

Motion by Elizabeth Macfarlane, seconded by Jeannean Cheney, that the Board of Education approve **R. 131** as follows: **BE IT RESOLVED** that the Board of Education grant tenure to Deborah Martino in the area of Teaching Assistant, effective September 1, 2009. **Motion Carried 8-0**

TENURE – D.MARTINO

Motion by David O'Connor, seconded by Fred Hutchinson, that the Board of Education approve **R. 132** as follows: **BE IT RESOLVED** that the Board of Education grant tenure to Lisa Wenk in the area of Teaching Assistant, effective September 1, 2009. **Motion Carried 8-0**

TENURE – L.WENK

Motion by Denise Dapice, seconded by James Toteno, that the Board of Education approve **R. 133** as follows: **BE IT RESOLVED** that the Board of Education accept the results of the 2009-2010 Annual Budget Vote & Election, held on May 19, 2009, as reported by Keith Flint, Esq., Chairperson of the Annual Meeting as follows:

ACCEPT BUDGET VOTE RESULTS

Budget Passed: 542 YES, 301 NO

Proposition 1 - Student Ex-Officio Board Member: 608 YES, 201 NO

School Board Member Election (3-year term): John Wapner, 516 votes

School Board Member Election (1-year term): Jeannean Cheney, 475 votes

**Motion Carried 8-0**

Motion by David O'Connor, seconded by Elizabeth Macfarlane, that the Board of Education approve **R. 134** as follows: **BE IT RESOLVED** that the Board of Education approve the Memorandum of Agreement with the Chatham Central School District Bus Drivers' Association, dated April 3, 2009, regarding the retirement incentive. **Motion Carried 8-0**

APPROVE MOA – BUS DRIVERS' ASSOCIATION

Motion by David O'Connor, seconded by Elizabeth Macfarlane, that the Board of Education approve **R. 135** as follows: **BE IT RESOLVED** that the Board of Education approve the Memorandum of Agreement with the Chatham Central School Teachers' Association, dated May 26, 2009, regarding cash

APPROVE MOA – TEACHERS' ASSOCIATION

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payments and 403 (b) contributions for unit members who are eligible for and will receive a retirement incentive on June 30, 2009. **Motion Carried 8-0**

Motion by David O'Connor, seconded by James Toteno, that the Board of Education approve **R. 136** as follows: **BE IT RESOLVED** that the Board of Education approve the Memorandum of Agreement with the Chatham School District Principals' Association, dated May 26, 2009, regarding cash payments and 403 (b) contributions for unit members who are eligible for and will receive a retirement incentive on June 30, 2009. **Motion Carried 8-0**

MOA – PRINCIPALS' ASSOCIATION

Motion by David O'Connor, seconded by Denise Dapice, that the Board of Education approve **R.137** as follows: **BE IT RESOLVED** that the Board of Education accept the Consensus Agenda of the May 26, 2009 Board meeting, as written. **Motion Carried 8-0**

CONSENSUS AGENDA

The Consensus Agenda consists of:

That the Board of Education accept the minutes of the April 21, 2009 Board of Education meetings.

BOARD MINUTES

That the Board of Education change the title of Richard Faulkner from full-time cleaner to full-time custodian, effective May 27, 2009, having taken and passed the custodian civil service examination, at a pay rate of \$18.13, plus \$.70 longevity.

TITLE CHANGE – R. FAULKNER

That the Board of Education accept the resignation letter from Jennifer Metrando, music teacher, effective June 30, 2009.

RESIGNATION – J. METRANDO

That the Board of Education accept the resignation for the purpose of retirement from Ann Taylor, bus driver, effective at the end of the 2008-2009 school year.

RETIREMENT – A.TAYLOR

That the Board of Education accept the resignation for the purpose of retirement from Jerold Weaver, bus driver, effective at the end of the 2008-2009 school year.

RETIREMENT – J.WEAVER

That the Board of Education accept the resignation for the purpose of retirement from Patricia A. Zucco, bus driver, effective at the end of the 2008-2009 school year.

RETIREMENT – P.ZUCCO

*Please note: All appointments are contingent upon NYSED clearance from the fingerprint supported criminal background check, as required by Chapter 180 of the Laws of 2000.*

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That the Board of Education appoint Jennifer Eckler, whose certification is pending in the area of Spanish 7-12 and Foreign Language in the Elementary School, to a 1.0 FTE probationary appointment in the foreign language tenure area, effective September 1, 2009 through September 1, 2012, on step 1 Masters, at an annual salary of \$41,717.00.

APPOINT – J.ECKLER

That the Board of Education appoint Celeste Sisson, who holds provisional certification in the area of Mathematics 7-12 and Mathematics Extension 5-6, to a 1.0 FTE probationary appointment in the mathematics tenure area, effective September 1, 2009 through September 1, 2012, on step 1, Bachelors, at an annual salary of \$40,217.00.

APPOINT – C.SISSON

That the Board of Education approve the list of 10-month Educational Support Personnel for continued employment in September, 2009.

COLNTINUED  
EMPLOYMENT – 10 MONTH

That the Board of Education appoint the following special education summer school staff for 2009:

SPECIAL EDUCATION  
SUMMER STAFF

Kevin Botsford 1.0 FTE language concepts teacher  
(\$30/hour)

Anita Crosby 1.0 FTE lang. concepts teaching assistant  
(\$12.99/hour)

That the Board of Education appoint Nancy Barth as a “K-5 Running Club” supervisor at a stipend of \$300, as funded by the Kids in Motion Grant through Columbia County Healthcare Consortium.

N.BARTH – K-5 RUNNING  
CLUB SUPERVISOR

That the Board of Education appoint the following per diem substitutes effective May 27, 2009:

PER DIEM SUBSTITUTES

Daniel Wagner, Teacher

Rebecca Meier, Teacher/Home Tutor

Francis Wanat, Jr. Teacher/Home Tutor

That the Board of Education appoint Sara Murray as Grade Level Leader for Grade 6 at a stipend of \$1,272.70 pro-rated for the period May 26, 2009 through June 30, 2009.

S. MURRAY – GRADE LEVEL  
LEADER

That the Board of Education approve the mileage and meal reimbursement requests from Teresa Hughes, Claims Auditor, in the amount of \$25.30 and \$10.84, respectively.

T. HUGHES –  
REIMBURSEMENT REQUEST

That the Board of Education accept the donation of a red maple tree from Callander’s Nursery, Inc. to the Class of 2009, for the High School Arbor Day Ceremony, valued at \$244.99.

ACCEPT DONATION –  
CALLANDER’S NURSERY

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That the Board of Education accept the donation from the Hudson River Bank & Trust Company in the amount of \$3,000 to be used to support the Canaan Library's programs during the year 2009, and increase the 2008-2009 budget by the same amount.

DONATION – HUDSON RIVER BANK & TRUST

That the Board of Education appoint Teri Zehentner as Internal Claims Auditor at a first year cost of \$11,700 for the 2009-2010 school year and a 3-year total cost of \$37,440.

APPOINT – T. ZEHENTNER

That the Board of Education appoint Sickler, Torchia, Allen & Churchill, CPAs, PC, as External Auditors at a first year cost of \$18,000 for the 2009-2010 school year, and a 5-year total cost of \$97,350.

APPOINT – SICKLER, TORCHIA, et al

That the Board of Education appoint Marvin & Company as Internal Risk Assessment Auditors at a first year cost of \$10,750 for the 2009-2010 school year, and a 3-year total cost of \$26,200.

APPOINT – MARVIN & CO.

That the Board of Education award the custodial products bid for 2009-2010 to the lowest responsible bidders as follows:

AWARD CUSTODIAL BIDS

Dagwell E.A.Morse	\$23,739.04
Central Poly	462.00
Hill & Markes	3,940.65
Swish	510.00
Pioneer	<u>910.00</u>
TOTAL	\$29,561.69

That the Board of Education award the garbage/refuse removal bid for 2009-2010 to County Waste, the lowest responsible bidder, in the amount of \$19,740.00.

AWARD GARBAGE/REFUSE BID

That the Board of Education award the athletic interscholastic supplies bids to the following vendors for the 2009-2010 school year:

AWARD ATHLECTIC SUPPLIES BID

Anaconda Sports	\$12,641.00
ARC	2,394.40
Bennington Sports	566.25
First to the Finish	729.85
Korney	76.95
Laux Sporting Goods	1,655.56
Medco Supply	1,174.53
MF Athletics	190.00
Passon's	224.64
Scholastic Sports	2,577.54
Stadium Systems	<u>89.30</u>
TOTAL	\$22,320.02

That the Board of Education award the athletic trainer bid for 2009-2010 to Top Form, Inc., in the amount of \$5,900.00.

AWARD ATHLETIC TRAINER BID

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That the Board of Education award the football reconditioning bid for 2009-2010 to Stadium System, the sole bidder, in the amount of \$4,825.00.

AWARD FOOTBALL  
RECONDITIONING BID

That the Board of Education award the dairy bid for 2009-2010 to Sycaway Creamery in the amount of \$1,059.65, based on the bid results comparison.

AWARD DAIRY BID

That the Board of Education award the ice cream bid for 2009-2010 to the following bidders, based on the bid results comparison:

AWARD ICE CREAM BID

Gillette Creamery	\$481.14
Sycaway Creamery	<u>139.40</u>
TOTAL	\$620.54

That the Board of Education award the automotive parts bid for 2009-2010 to J. Becker & Sons, Inc., the sole bidder, in the amount of \$2,673.00.

AWARD AUTOMOTIVE  
PARTS BID

That the Board of Education award the International Motor Truck/Bus bid for 2009-2010 to Ben Funk, Inc., the sole bidder, at the lowest of State Contract or Fleet Pricing.

AWARD TRUCK/BUS BID

That the Board of Education approve the Claims Auditor's reports for the month of April, 2009.

CLAIMS AUDITOR'S  
REPORTS

That the Board of Education accept the budget comprehensive status and revenue status reports for the General Fund, School Lunch Fund, Federal Fund, Capital Fund, and Treasurer's Report for the month of April, 2009.

BUDGET STATUS &  
REVENUE STATUS REPORTS

### **BOARD OF EDUCATION COMMITTEES**

Finance Committee – The next meeting is scheduled for June 1, 2009 at 5:00 p.m. in the MED Conference Room. Dr. Ric Timbs will be in attendance.

Audit Committee – The Audit Committee will review achievements and goals

Library Committee

Policy Committee - See meeting notes from May 12, 2009

- First Reading:

Student Transportation Policy #8410

School Bus Scheduling & Routing Policy #8411

Facilities Committee

Liaison Committee

Items for Review

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Motion by Elizabeth Macfarlane, seconded by Denise Dapice, that the Board of Education appoint Lee Bordick as District Clerk Pro-Temp for the remainder of the meeting. **Motion Carried 8-0**

DISTRICT CLERK PRO-TEMP

Motion by Fred Hutchinson, seconded by Jim Toteno, that the Board of Education enter Executive session to discuss issues relating to the employment history or promotion of particular employees. **Motion Carried 8-0**

EXECUTIVE SESSION

Entered Executive Session at 8:01 p.m.

Motion by Elizabeth Macfarlane, seconded by Denise Dapice, that the Board of Education resume Open session.

OPEN SESSION

**Motion Carried 8-0**

Resumed Open session at 9:38 p.m.

Motion by Elizabeth Macfarlane, seconded by Denise Dapice, that the Board of Education adjourn the May 26, 2009 Business Meeting. **Motion Carried 8-0**

ADJOURNMENT

Meeting adjourned at 9:40 p.m.

Diane T. Malecki  
District Clerk

Lee Bordick  
District Clerk Pro-Temp

