

November 9, 2010

President John Wapner called the meeting to order at 6:35 p.m. The meeting was held in the High School library. Other Board members in attendance were Michael Clark; Gail Day; Francis Iaconetti; Melony Spock and James Toteno. Vice-president Elizabeth Macfarlane and student representative Taylor Wenk were absent. David O'Connor arrived at 7:35 p.m.

CALL TO ORDER

Others in attendance were Cheryl Nuciforo, Superintendent; Diane Malecki, School Business Administrator; John Thorsen, HS Principal; Kristen Reno, Elementary School Principal; Gordon Fitting, Middle School Principal; Larry Burud, Middle School Assistant Principal; Adam Charbonneau, Communications Specialist; Victor Churchill, District External Auditor; Tucker Pierce, Futuristics Research Company Consultant; Paul Crossman, Reporter, and several Middle School and High School staff members, and community members.

Motion by Francis Iaconetti, seconded by Melony Spock to appoint Diane T. Malecki as district clerk pro-temp for the November 9, 2010 Board of Education meeting. **Motion Carried 6-0**

DISTRICT CLERK PRO-TEMP

Following the Pledge of Allegiance, the Superintendent mentioned three changes to the Board agenda. John Wapner indicated two opportunities for public comment; one at the regular time, and one regarding the facilities study during that Board discussion.

PLEDGE OF ALLEGIANCE

The Board addressed the following business:

Motion by Francis Iaconetti, seconded by James Toteno to approve the present agenda as written. **Motion Carried 6-0**

APPROVE AGENDA

#### PUBLIC COMMENT

There was one public comment encouraging attendance at the upcoming Shakespeare & Company production of Henry V.

PUBLIC COMMENT

#### SUPERINTENDENT'S REPORTS

1. **Race To The Top (RTTT)**– Cheryl Nuciforo reported on the RTTT application and funding. The funds will be used beginning in the 2011-12 school year. Math results will be a focus.
2. **Budget Books** - Cheryl Nuciforo presented Budget Binders to each Board member, containing historical and current data that will be useful in planning the budget. The binders will be updated regularly.

RACE TO THE TOP

BUDGET BOOKS

#### BOARD COMMITTEE REPORTS

**Audit Committee** - Victor Churchill, External Auditor for the District, presented the June 30, 2010 Independent Audit, reporting on the District's financial status. The audit opinion was a clean opinion. Mr. Churchill discussed his recommendations and progress made on

AUDIT COMMITTEE –  
AUDIT PRESENTATION

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items from last year's audit. A detailed presentation was made previously to the Audit Committee. One Audit Committee member commented that the Committee was pleased with the auditor's report.

**Library Committee** - Melony Spock reported on the Library Committee's last meeting and about the upcoming trustee training.

LIBRARY COMM  
REPORT

**Facilities Committee** -- The Committee updated the Board on the capital project. The Committee is working with a preliminary estimate and looking at alternatives to reduce the cost.

FACILITIES COMM  
REPORT

**Policy Committee** - Michael Clark talked about the need to establish Public Library policies that will become a subset of District policies. The Policy Committee has met with library representatives to begin this process.

POLICY COMM  
REPORT

#### STUDENT REPRESENTATIVE'S REPORT

There was not Student Representative's Report at this meeting.

#### BOARD DISCUSSION ITEMS

**Facilities Study** -- John Wapner referenced Joseph Natale's report from the last Board meeting regarding a proposed facilities study. The Board discussed areas of focus for the study and the process for choosing a consultant.

FACILITIES STUDY

#### SECOND PUBLIC COMMENT

Several members of the audience addressed the Board with concerns and comments regarding the facilities study and the prospect of closing or modifying our facilities.

PUBLIC COMMENT (2)

#### **Presentation of Alumni Survey Results**

Tucker Pierce from Futuristics Research presented the results of a survey that was administered to Class of 2004 through Class of 2008 graduates. Principal Thorsen spoke about how the results of the survey have and will be used. The Board discussed options for collecting this type of data going forward.

ALUMNI SURVEY  
RESULTS

The Board of Education and audience members took a 5-minute break at 8:30 p.m. and returned at 8:35 p.m.

#### **Allocation of Reserves**

Cheryl Nuciforo talked about the options the District has for managing the reserves. Board members discussed the projected need for using reserve funds to offset anticipated revenue cuts and the possibility of applying some of the unallocated fund balance to the 2011-2012 tax levy. Board member discussed the concern with depleting reserves too quickly and with using excessive one-time revenues against ongoing expenses. They also discussed that with

ALLOCATION OF  
RESERVES

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continued budget reductions, the amount of fund balance each year will diminish.

Motion by Melony Spock, seconded by James Toteno that the Board of Education approve R. 61 as follows: **BE IT RESOLVED** that the Board of Education accept the October 8, 13 and November 3, 2010 recommendations of the Committee on Special Education, and the October 22, 2010 recommendations of the Committee on Pre-school Special Education.  
**Motion Carried 7-0**

CSE  
RECOMMENDATIONS

Motion by James Toteno, seconded by Melony Spock that the Board of Education approve R.62 as follows: **BE IT RESOLVED** that the Annual Student Fundraising Proposal to support the Fall Festival of Shakespear & Company.  
**Motion Carried 7-0**

APPROVE ANNL  
FUNDRAISING FOR  
SHAKESPEARE

Motion by David O'Connor, seconded by Francis Iaconetti that the Board of Education approve R.63 as follows: **BE IT RESOLVED** that the Board of Education accept the annual Independent Audit Report and audit response of Sickler, Torchia, Allen, Churchill, CPA, PC, and direct the Superintendent to implement the suggestions contained in the management letter for the fiscal year ended June 30, 2010.  
**Motion Carried 7-0**

APPROVE AUDIT  
REPORT

Motion by James Toteno, seconded by Melony Spock that the Board of Education approve R.64 as follows: **BE IT RESOLVED** that the Board of Education accept the Chatham Central School District Tax Collector's final report for the 2010-2011 school year and approve the return of unpaid taxes to the County as of November 9, 2010.  
**Motion Carried 7-0**

TAX COLLECTOR'S  
REPORT

#### CONSENSUS AGENDA

Motion by James Toteno, seconded by Francis Iaconetti that the Board of Education approve R.65 as follows: **BE IT RESOLVED** that the Board of Education accept the Consensus Agenda of the November 9, 2010 Board meeting, as written.

CONSENSUS AGENDA

**Motion Carried 7-0**

The Consensus Agenda consists of:

That the Board of Education accept the minutes of the October 26, 2010 Board of Education meeting.

ACCEPT MINUTES

That the Board of Education amend the appointment of Natalie Hanson, from per diem substitute teaching assistant, to 3.0 hour/day teaching assistant, having received level one teaching assistant certification, at an hourly pay rate of \$11.18, on step one, level one, effective September 7, 2010.

HANSON APPOINTED  
P/T TA

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That the Board of Education correct the stipend amount for Theresa Conte as 2010-2011 CMS Musical Director to \$2,409.00 (2009-10 rate).	CONTE STIPEND CORRECTED
That the Board of Education amend the workday of Penny Stalker, bus driver, from 5 hours/day to 6 hours/day, effective October 26, 2010 until on or about January 3, 2011.	STALKER – AMEND HOURS
That the Board of Education accept the resignation of Jaelyn Ippolito, long-term substitute English teacher, effective November 1, 2010.	IPPOLITO RESIGNATION
That the Board of Education approve the request of Kcara Lombardi, CMS health teacher, to extend her parental leave until April 11, 2011.	LOMBARDI EXTEND PARENTAL LEAVE
That the Board of Education accept the resignation of Katharine Sager as varsity cross country assistant coach, effective October 27, 2010.	SAGER RESIGNATION AS COACH
That the Board of Education accept the resignation of J. Kate Lynch as K-2 Science IST Leader for the 2010-2011 school year.	LYNCH RESIGNATION AS IST LEADER
That the Board of Education appoint Jessica Lynn Stevens as per diem substitute teacher, effective October 28, 2010, at the per diem NYS Certified Teacher pay rate of \$85/day.	STEVENS, APPOINTED SPEC. ED SUB T.
That the Board of Education extend the appointment of Talene Hosdaghian, long-term substitute health teacher, through April 10, 2011, with no change in annual step salary, pro-rated for the extended period February 1, 2011 through April 10, 2011 .	HOSDAGHIAN – EXTEND L/T SUB APPOINTMENT
That the Board of Education appoint Kalyn Fleck who holds professional certification in the area of Students with Disabilities, grades 1-6, to a 1.0 FTE long-term substitute special education teacher position effective on or about November 20, 2010 through June 30, 2011, on Masters step 4, at a pro-rated annual salary of \$44,606.00 (2009-10 salary rate).	FLECK – APPOINTED L/T SUB SPEC. ED.
That the Board of Education extend the appointment of Kathleen Nichol as Teacher Mentor for Talene Hosdaghian, CMS Health teacher, through April 10, 2011.	NICHOL EXTEND TEACHER MENTOR
That the Board of Education appoint Richard Lapo, Jr. as music director for the 2010-2011 CHS musical, at a stipend of \$1,404 (2009-10 rate).	LAPO, CHS MUSIC DIRECTOR OF MUSICAL
That the Board of Education appoint the following coaches for the 2010-2011 sports season, at the 2009-2010 contractual stipends: Jason Summers, Girls' JV Basketball \$2,436.00	COACHING APPTS

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Jim Colon, Boys' Varsity Basketball Asst (Volunteer)  
Scott Steltz, Weight Training \$1,011.33 (2/3 of \$1,517 shared stipend)  
John Brantley, Weight Training, \$505.67 (1/3 of \$1,517 shared stipend)  
Carol Williams, Winter V. Cheerleading Advisor, \$1,335.00

That the Board of Education appoint Michael Stead as IST Leader for Math grades 3-4, for the 2010-2011 school year, at a stipend of \$1,307.05 (09-10 contractual rate).

STEAD IST LEADER

That the Board of Education appoint the following Extracurricular Advisors for the 2010-2011 school year, at the stipend designated in the Teachers' Contract (2009-10 pay rates) as follows:

EXTRACURRICULAR  
ADVISOR APPTS.

Jean Waggoner & Samantha McShane, Music Honor Society, \$803.00 (shared)  
Darren Rosenbaum & Stephanie Campbell, Model Congress/UN, \$803.00 (shared)  
Kristen Clark, MED Musical Assistant Director, \$704.00

That the Board of Education appoint the following per diem nurse substitutes, effective November 9, 2010, at the certified substitute pay rate of \$85/day:

PER DIEM NURSE  
SUBS

Kelli Baccaro  
Barbara Yoksh

That the Board of Education accept the budget comprehensive status and revenue status reports for the General Fund, School Lunch Fund, Federal Fund, Capital Fund, and Treasurer's Report for the month of September, 2010.

BUDGET REVENUE  
STATUS REPORTS

That the Board of Education approve payment to the following contractors for \$5,087,283 capital project services:

PAYMENT TO  
CONTRACTORS

Rosch Brothers, Inc. Req. #5 in the amount of \$4,873.50  
Rosch Brothers, Inc. Req. #6 in the amount of \$3,236.50 (Final)  
Schenectady Hardware & Electric Req. #6 in the amount of \$18,370.87 (Final)

That the Board of Education approve the budget transfer dated September 29, 2010.

BUDGET TRANSFER

Motion by James Toteno, seconded by Melony Spock, that the Board of Education appoint Cheryl Nuciforo as District Clerk Pro-temp for the remainder of the meeting. **Motion Carried 7-0**

NUCIFORO DIST.  
CLERK PRO-TEMP



Diane T. Malecki  
District Clerk Pro-temp

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Motion by Gail Day, seconded by Melony Spock that the Board of Education enter Executive Session to discuss collective negotiations; and the employment history of a particular person leading to the appointment, promotion or discipline of a particular person..

**Motion Carried 7-0**

Entered Executive Session at 9:10 p.m.

EXECUTIVE SESSION

Motion by Francis Iaconetti seconded by James Toteno that the Board of Education return to Open Session.

**Motion Carried 7-0**

Resumed Open Session at 9:34 p.m.

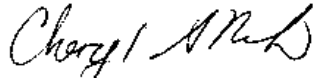
OPEN SESSION

Motion by James Toteno seconded by Michael Clark that the Board of Education adjourn the November 9, 2010 Board meeting.

**Motion Carried 7-0**

Meeting adjourned at 9:35 p.m.

ADJOURN MEETING



Cheryl A. Nuciforo  
District Clerk Pro-temp