

**CHATHAM CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

BOARD MEETING AGENDA

M.E.D. Elementary Library
CHATHAM, NY

DATE: November 29, 2011
TIME: 6:30 P.M.

John Wapner, President_____ James Toteno, Vice Pres_____

James Cartin_____ Michael Clark_____ Gail Day_____ Francis Iaconetti _____

James Marks_____ David O'Connor_____ Melony Spock_____

Catherine Fowler, Student Rep_____ Cheryl Nuciforo, Superintendent_____

Others in attendance: _____

A. CALL TO ORDER **Time:** _____

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF PRESENT AGENDA

Motion by _____, seconded by _____ to
approve the present agenda as written or amended.

PASS _____ YES _____ NO

D. PUBLIC COMMENT

Recognizing its responsibility for proper governance of the schools and the need to conduct its business in an orderly and efficient manner, the Board may schedule on its agenda at least one period for public participation during each regular meeting. It will set a time limit in the length of this period and/or a time limit for individual speakers. The Board President will be responsible for recognizing speakers, who shall properly identify themselves, for maintaining proper order and for adherence to time limits (Board Policy 2310). Questions concerning matters which are not on the agenda may be taken under consideration and addressed at a subsequent Board meeting (Board Policy 1230).

E. SUPERINTENDENT'S REPORTS

- E.1. New High School Clubs**
- E.2 Update – 5th Grade Timeline**
- E.3. Process for Replacing Assistant Principal**

F. BOARD COMMITTEE REPORTS

G. STUDENT REPRESENTATIVE'S REPORT

H. OLD BUSINESS

H.1 BOARD DISCUSSION ITEMS

I. NEW BUSINESS

I.1 BOARD DISCUSSION ITEMS

I.1.a. Tax Cap

I.2 INSTRUCTION

R. 68 BE IT RESOLVED that the Board of Education accept the October 18 and November 16, 2011 recommendations of the Committee on Special Education, and the November 3 and 10, 2011 recommendations of the Committee on Pre-school Special Education.

MOTION _____ 2nd _____

PASS _____ YES _____ NO

R. 69 BE IT RESOVLED that the Board of Education designate the list of discard books, as presented by the Public Library, to be eligible for disposal in accordance with policy #LIB 6901.

MOTION _____ 2nd _____

PASS _____ YES _____ NO

R. 70 BE IT RESOLVED that the Board of Education ratify the contract between the Chatham Central School District and the Chatham Central School Teachers' Association (CCSTA), effective July 1, 2010 through June 30, 2014.

MOTION _____ 2nd _____

PASS _____ YES _____ NO

I.3 FINANCE

R. 71 BE IT RESOLVED that the Board of Education approve an annual pay rate of \$56,650.00 (3% increase) for David Hodgkinson, Treasurer, effective July 1, 2011 for the 2011-12 school year.

MOTION _____ 2nd _____

PASS _____ YES _____ NO

R.72 BOND RESOLUTION DATED NOVEMBER 29, 2011 OF THE BOARD OF EDUCATION OF THE CHATHAM CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$2,481,670 AGGREGATE PRINCIPAL AMOUNT OF SERIAL GENERAL OBLIGATION BONDS AND THE EXPENDITURE OF \$1,425,578 FROM THE CAPITAL RESERVE FUND AND \$630,035 OF ARRA FUNDS TO FINANCE THE CONSTRUCTION OF ADDITIONS TO AND RECONSTRUCTION OF VARIOUS SCHOOL BUILDINGS

AND REPLACEMENT OF THE HIGH SCHOOL FOOTBALL FIELD POLES AND LIGHTS, AT AN ESTIMATED AGGREGATE MAXIMUM COST OF \$4,537,283, LEVY OF TAX IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Chatham Central School District (the "District"), at a special meeting of such voters duly held on the 12th day of January, 2010 duly approved propositions authorizing the issuance of serial general obligation bonds in an aggregate principal amount not to exceed \$3,111,705 to finance the construction of additions to and reconstruction of various School buildings and the replacement of the High School football field poles and lights, including site work, and the acquisition of original furnishings, equipment, machinery, apparatus or appurtenances required for the purpose for which such addition and reconstructed building will be used and costs incidental to same (the "Purpose"), the expenditure of \$1,425,578 from the capital reserve fund, the expenditure of such sums for such purpose, and the levy of the necessary tax therefor, to be levied upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law; and

WHEREAS, the Board of Education has determined that the \$630,035,000 of funds received by the District pursuant to the American Recovery and Reinvestment Act should be used to finance a portion of the cost of the Purpose, thereby reducing the amount of obligations to be issued;

NOW THEREFOR, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The District shall construct additions to and reconstruct various School buildings, including site work, replace the High School football field poles and lighting, and acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such additions and reconstructed building are to be used, and costs incidental thereto, at an aggregate maximum cost of \$4,537,283, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the District at its special meeting held on January 12, 2010.

Section 2. In order to finance the class of objects or purposes described herein, the District is hereby authorized to: (a) issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$2,481,670 pursuant to the Local Finance Law of New York, (b) expend \$1,425,578 from the capital reserve fund, and (c) expend \$630,035 of funds received by the District pursuant to the American Recovery and Reinvestment Act; provided that the amount expended from the capital reserve fund shall be used to finance a portion of the cost of Purpose at the High School and Elementary School and the replacement of the High School football field poles and lighting.

Section 3. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the construction of additions to and reconstruction of various School buildings, including site work thereat, the replacement of the High School football field poles and lighting, and the acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such additions and reconstructed School building are to be used.

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$4,537,283, (b) no money has heretofore been authorized to be applied to the payment of the cost of said Purpose, and (c) the District plans to finance the cost of the Purpose from funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to, the expenditure of \$1,425,578 from the capital reserve fund and the expenditure of \$630,035,000 of funds received by the District pursuant to the American Recovery and Reinvestment Act.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is thirty (30) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and

payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 9. This Resolution shall constitute the declaration of the District’s “official intent” to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 10. This Resolution shall be published in full by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. This Resolution shall take effect immediately upon its adoption.

MOTION _____ 2nd _____

PASS _____ YES _____ NO

J. CONSENSUS AGENDA

R.73 BE IT RESOLVED that the Board of Education accept the Consensus Agenda of the November 29, 2011 Board meeting, as written.

MOTION _____ 2nd _____

PASS _____ YES _____ NO

J.1 That the Board of Education accept the minutes of the November 8, 2011 Board of Education meeting.

J.2 PERSONNEL

Resignations/Leaves

- a. That the Board of Education approve the request of Connie M. Reichardt, elementary teacher, for a leave of absence, effective on or about February 20, 2012 through April 1, 2012.

Amendments

- b. That the Board of Education amend the workday of Penny Stalker, bus driver, from 5.0 hours/day to 5.5 hours per day, effective November 10, 2011, at the same pay rate.
- c. That the Board of Education amend the appointment of Eddie Allen as 2011-2012 CMS Musical Director to Co-Director at the 2009-10 pay rate of \$1,204.50 (\$2,409.00 shared) .

Appointments

Please note: All appointments are contingent upon NYSED clearance from the fingerprint supported criminal background check, as required by Chapter 180 of the Laws of 2000.

- d. That the Board of Education make the following 2011-12 Middle School Musical appointments at 2009-10 CCSTA pay rates:
 - Teresa Conte, CMS Musical Co-Director, \$1,204.50 (\$2,409.00 shared)
 - Brianne Collins, CMS Musical Choreographer, \$704.00
 - Lorraine Bulson, CMS Musical Costumer, \$704.00
- e. That the Board of Education make the following 2011-12 High School Musical Appointments at the 2009-10 CCSTA stipend rates:
 - Kyle Schmidt, CHS Musical Technical Director, \$803
 - Lee Dixon, CHS Musical Music Director, \$1,404
- f. That the Board of Education appoint the following coaches for the 2011-12 school year at 2009-10 CCSTA stipends as follows:
 - Scott Steltz, Weight Training Coach, \$1,517.00
 - David Ames, Boys' 7/8 Modified Basketball, \$1,517.00
- g. That the Board of Education appoint Benjamin Jacaruso, who holds NYS initial mathematics 7-12 certification, to a long-term substitute mathematics teacher position, on BA step 1, at the 2009-10 pay rate of \$40,217.00, pro-rated for the period starting (on or about) January 3, 2012 through June 30, 2012.
- h. That the Board of Education appoint Jennifer Metrando, who holds Level I NYS Teaching Assistant certification, to a 1.0FTE probationary teaching assistant position effective November 16, 2011 through August 31, 2014 on level I, step one, at the 2009-10 pro-rated pay rate of \$14,552.00.
- i. That the Board of Education appoint Meredith Rivet as peer support teacher for Sarah LeBlanc, at the 2009-10 CCSTA pay rate of \$402.17, pro-rated for the period November 14, 2011 through June 30, 2011.
- j. That the Board of Education appoint Jennifer Rockefeller as part-time (3.5 hour/day) food service helper, effective November 30, 2011, on step one, at the 2010-11 pay rate of \$12.60 per hour.

J.3 BUSINESS/FINANCE

- a. That the Board of Education accept the cello, bow and case donation from Richard Volo, to be used in the orchestra program.
- b. That the Board of Education accept miscellaneous donations for the Chatham Public Library in the amount of \$18.42, and increase the 2011-12 budget by the same amount.
- c. That the Board of Education approve the Claims Auditor's reports for the month of September and October, 2011.
- d. That the Board of Education accept the budget comprehensive status and revenue status reports for the General Fund, School Lunch Fund, Federal Fund, Capital Fund, and Treasurer's Report for the month of September, 2011.

K. ITEMS FOR FUTURE AGENDA

L. EXECUTIVE SESSION

The Board of Education anticipates the need for an executive session to discuss:

- collective negotiations.
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- proposed, pending, or current litigation.
- the preparation, grading, or administration of exams.
- matters that will imperil the public safety if disclosed.
- a matter that may disclose the identity of a law enforcement agent or informer.
- information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Motion by _____, seconded by _____ to appoint Cheryl Nuciforo as District Clerk Pro-temp for the remainder of the meeting.

PASS _____ YES _____ NO

Motion by _____, seconded by _____ to enter executive session.

PASS _____ YES _____ NO _____ **TIME**

Motion by _____, seconded by _____ to return to Open Session.

PASS _____ YES _____ NO _____ **TIME**

M. ADJOURNMENT Time: _____

MOTION _____ 2nd _____

PASS _____ YES _____ NO